

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, September 22, 2020 at 3:30 p.m.**

The meeting was called to order at 3:40 p.m. with the following members present (via video conference):

**Present:**

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson,
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Terrence O'Neill, General Superintendent
- Frank Arcara, Chief Water Treatment Plant Operator 1-B

**Approval of Minutes**

Trustee Belmont made a motion to approve the minutes of the September 8, 2020 Board Meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**Financial Reports and Approvals**

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: New York City water bills, Third Quarter Distribution payments to municipalities, costs related to Distribution repair work and water main replacements (Brevoort and Shore Acres), payroll costs, NYSHIP premiums, and New York Power Authority payments.

Approval of Claims: Trustee Belmont made a motion to approve 126 claims totaling \$3,311,924.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

**General Administration:**

- Rye Lake Filtration Facility: The Business Director explained that Co-Communications submitted a revised proposal for public relations and marketing services, but that he is still in the process of clarifying a few items with them.

## **Old Business**

The General Superintendent explained that WJWW staff is keeping busy, replacing service lines and performing routine tasks, such as weekly/monthly flushing, painting hydrants and doing code 53 markouts, ahead of anticipated Con Edison work to replace a large gas main in the VOM. He also shared that WJWW's Flushing Program has been moved up and will be starting today. This work, usually done bi-annually, was cancelled in March, due to the COVID-19 pandemic. Once this work is complete, staff will be turning off over 300 seasonal accounts prior to the weather turning cold. In addition, he explained that over the last 9 days Distribution staff have responded to 113 service calls, which include final meter readings and meter backflow inspections, as examples. He also reported on the following projects:

- Toll Brothers / TVOH: Backflows have been approved for this project.
- 104 Corporate Park Drive / TVOH: This project is moving along nicely.
- VOM: Nine lead service lines have been replaced in the Village.

Winged Foot Tank / TOM: Trustees Belmont and Seligson remarked that they had the opportunity to visit this worksite and that during the US Open, the tank "looked great". Trustee Murphy joined the other Trustees in thanking the WJWW staff for their efforts related to this project. The Chief Water Treatment Plant Operator explained that in about 10 days, all work will be completed.

The Chief Water Treatment Plant Operator reported that the Operations staff have also been hard at work and that over the last two weeks, approximately 161 routine bacteriological water samples have been taken. This sampling, required quarterly, tests for TOC and PFOAs, among other things. He explained that coliform had recently been detected in a few samples as the result of biofilm buildup. This buildup likely resulted from the deferral of the hydrant flushing schedule related to the onset of the COVID-19 pandemic earlier this year. Scouring of the water mains resulting from the flushing of the entire WJWW system, which has been moved up and is getting underway today, will remove this buildup. A discussion arose as to whether or not there is a way to recapture the water that is flushed from the system in order to reuse it - WJWW has done research regarding this issue, but has not found an efficient and cost effective method to this point, but is continuing to explore options.

## **Manager's Report**

No Manager's Report needed at this time.

## **New Business**

No New Business to discuss at this time.

## **Executive Session**

No Executive Session needed at this time.

**Date of Next Meeting**

The next Board of Trustees meeting is scheduled for October 13, 2020 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:03 p.m.