

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 9, 2021 at 3:30 p.m.

The meeting was called to order at 3:33 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Tom Murphy, Nancy Seligson
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, Chief Water Treatment Plant Operator 1-B
- Jacqueline Briggs, Assistant Civil Engineer
- Zach Wasp, Junior Civil Engineer

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the January 26, 2021 Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

The Business Director reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water System Repairs, Member Sewer Rent Distributions, and Payroll & Related Items.

Approval of Claims: Trustee Belmont made a motion to approve 149 claims totaling \$1,610,918.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- Rye Lake Filtration Plant: General Counsel stated that because no official decision has been received by DEC regarding Lead Agency status, the Board is not able to take any formal action with regards to this project. The decision is expected soon, as additional information had been requested by and submitted to DEC by WJWW Special Counsel, as previously reported. WJWW is moving forward with qualified and expert professionals who are continuing to conduct environmental reviews, investigations and site work. Counsel reminded the Board that this consulting work is a necessary regardless of who is determined to be Lead Agency.
- UV Facility: The Business Director reported that EFI, the contractor who is tasked with constructing the pre-fab building with equipment, is proceeding with ordering equipment. Contracts are being finalized with ELQ Industries for the site work contract. General Counsel explained that these steps are necessary in order for WJWW to be able to proceed with this important project.

Old Business

The Chief Water Treatment Plant Operator updated the Board on the following:

- Emergency Interconnection with the Village of Larchmont: An 8” emergency interconnection was successfully installed on Deane Place at Boston Post Road with approval from WCDOH. This installation was expedited and completed ahead of scheduled work to repair a leaking water main, which is creating an icing condition on Harrison Drive. The interconnection will not only allow for a shut down of the WJWW system to perform the necessary repair work at this location, but will also allow for the installation of an estimated 40 feet of water main, connecting VOL to the WJWW system – a move that is mutually beneficial. A verbal approval from WCDOH has been secured ahead of time for this work, with written approval expected shortly. The Manager added that this simple work will go a long way.
- WJWW Distribution staff responded to 12 water main breaks, replaced 4 fire hydrants, responded to 48 service calls, made 3 backflow inspections and continued to perform weekly/monthly blowoffs. He explained that water main breaks are often seasonal, generally occurring during the winter months due to fluctuating temperatures. Operations staff have also been busy, taking 91 total bacteriological samples, which test for various water parameters. All results have come back within normal ranges. Five samples to test for TTHM and HAA5 were also collected and although results have not been received yet, they are expected to fall within the normal range, as well.

Manager’s Report

No Manager’s Report needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for February 23, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Seligson seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:12 p.m.