

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, February 24, 2015 at 3:45 p.m.**

The meeting was called to order at 3:45 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes as amended for the February 10, 2015 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

**Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 105 claims in the amount of \$423,188. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the operating budget and capital projects with the Board. The Business Director discussed the audited statement and operating budget.

The Manager discussed the current listing of overdue customer accounts.

Trustee Belmont joined the meeting at 4:05.

**Operations Status Reports**

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of January 2015 was 295 million gallons compared to 309 million gallons through the end of January 2014 (a decrease of 4.0%).

b. Water Main Repairs and Facilities Improvements:

- VOM
  - Repaired 4" water main leak near intersection of Old White Plains Rd. and Washington St.
  - Repaired 6" water main break at intersection of Boston Post Rd. & Sterling Ave.
  - Replaced 6" water main valve at intersection of Stuart Ave. and Boston Post Rd.
  - Replaced 6" water main valve at intersection of Sophia St. and Boston Post Rd.
  - Replaced 6" water main valve at intersection of Stuart Ave. and Sophia St.
  - Replaced four 6" water main valves at intersection of Stuart Ave. and S. Barry Ave.
- TOM
  - Repaired 6" water main break on Woody La.
  - Installed 10" water main valve on W. Boston Post Rd.
- TOH
  - Repaired 6" water main break on Wendover Rd.
  - Repaired 6" water main break on Braxmar Dr. South.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The exterior tank work is scheduled to begin in Spring 2015. A letter was sent to the contractor regarding a resolution of the paint work.
- Park Lane Booster Station: Proceeding with engineering documents for WCDOH and also awaiting the preparation of an agreement with the Town of North Castle
- Woodside Tank: Received signed contract from Nuco Painting.

d. Meter Reading and Billing Status:

- Meter reading and billing for VOM (4,000 +/-) has been completed.
- Meter reading for TOM (3,000 +/-) is scheduled to begin the first week of March.
- Billing is expected to be completed mid-March.

e. Improvements to Pump Stations:

- Kenilworth Pump Station: A kick-off meeting was held on February 12<sup>th</sup> along with a site visit to a similar pre-fab pump station located in Yorktown and engineering work has begun. The Manager will show pictures of a pre-fab pump station at the next Board meeting.
- Larchmont-Weaver Street Pump Station Upgrade: WJWW received a proposal from D&B for engineering services to update the June 2009 modeling and prepare the basis of design report. After review, Trustee Seligson made a motion to accept the proposal for Task 1 and 2 for a not-to-exceed amount of \$37,000. Tasks 3, 4, 5 and 6 to be determined (TBD), Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

f. NYSDWSRF Grant/Zero Percent Interest Loan

- EFC has requested additional information which is currently being addressed.

**UV Alternative Status to Rye Lake Source**

- a. WJWW is awaiting feedback/comments to the draft conceptual design plan that was submitted to NYSDOH. The Manager has had a brief discussion with NYSDOH and he was informed that the report is being reviewed by the NYSDOH engineer. A follow-up conference call will be scheduled.
- b. Follow-up meetings are being scheduled with the Town of Greenburgh and additional discussions have been held with the City of White Plains regarding emergency interconnections, a status meeting was recently held with UWW. A meeting will be scheduled with NYCDEP after feedback/comments are received from NYSDOH and WCDOH.

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, March 10, 2015 at 4:00 p.m.

**Executive Session**

At 4:20 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: “aye”

At 4:30 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: “aye”

During Executive Session, Trustee Rosenblum made a motion to appoint Karl Andersen permanently to the title of Water Maintenance Worker Grade II. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 4:30 p.m.