

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, May 25, 2021 at 3:30 p.m.

The meeting was called to order at 3:33 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Nancy Seligson, Thomas Murphy
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, General Superintendent
- Jacqueline Briggs, Assistant Civil Engineer
- Zach Wasp, Assistant Civil Engineer

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the May 11, 2021 Board meeting. Trustee Murphy seconded the motion, all in favor:

| | |
|------------------|-------|
| Trustee Seligson | “aye” |
| Trustee Belmont | “aye” |
| Trustee Murphy | “aye” |

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Winged Foot Tank Rehabilitation, NYC Water Bills, Filtration Plant Engineering (Hazen & Sawyer), Payroll Costs, NYSHIP Health Insurance Premium, Distribution System Materials and Electric Power (NY Power Authority).

Approval of Claims: Trustee Belmont made a motion to approve 95 claims totaling \$1,688,272.00. Trustee Murphy seconded the motion, all in favor:

| | |
|------------------|-------|
| Trustee Seligson | “aye” |
| Trustee Belmont | “aye” |
| Trustee Murphy | “aye” |

General Administration:

- Trustee Seligson thanked Paul Kutzy, Manager, and David Birdsall, Business Director, for attending the TOM Board meeting to discuss updates on the Filtration Plant and water rates, which Trustee Seligson described as “very helpful.” The Business Director reminded Trustee Murphy and Trustee Belmont that he and the Manager would be happy to attend a future Board meeting for the VOM and TVOH, as well. Trustee Murphy confirmed that he would like them to attend the June 14th Board meeting for the VOM. Trustee Belmont indicated that he will check the TVOH schedule and let the Business Director know what works best.

- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reminded the Board that the public comment period on the Draft Scope has ended. The WJWW team has reviewed all comments and is preparing to incorporate a number of the submissions into a revised Draft Scope, which will then be presented to the Board for a vote in the near future. Nexus Creative, the WJWW architectural firm, is doing additional, current investigations in order to further assess potential visual impacts. Hazen and Sawyer, the engineering firm designing the Filtration Plant, are hard at work on the tasks related to the DEIS and have reached the 30% design milestone. The DEIS will hopefully be presented to the Board for consideration by the end of summer or the Fall. Once the DEIS is adopted by the Trustees another public comment period will begin. An appropriate facility for a safe, in-person public comment session for the public will be arranged for if the waiver on open meetings is lifted. General Counsel, reminded the Board that there can be no formal actions by any agencies with approval authority until the SEQR process is completed. The entire WJWW team, including all consultants, are working towards the development of the Final Environmental Impact Statement, which is down the road.

Lori Lee Dickson, General Counsel, also shared that the Filtration Plant microsite is doing well by all accounts and that there has been significant traffic to the site. Postcards will be sent out soon to notify the public about the microsite and the informational and educational aspects it provides.

Old Business

Frank Arcara, General Superintendent, updated the Board on the following:

- Buss Bar Replacement / Rye Lake: The Buss Bar, a specialty item that must be custom built and custom drilled, is made up of four components. Three of the components for the replacement of this failed piece of equipment are expected to be delivered within the next couple of days. A fourth component is in production and is expected to be delivered within the next 4 weeks. Once the Buss Bar is installed and tested, the Rye Lake Pump Station will be up and running in approximately 5 weeks. In the meantime, an overland cable is currently providing power to three of the five 5MGD pumps on site. A fourth pump will be added within the next couple of days as a backup. Paul Kutzy, Manager, added that the failure of the Buss Bar has revealed that it is likely to blame for numerous other equipment failures over the years. He also shared that a shed roof will be constructed to protect the new Buss Bar once it's installed and that a maintenance plan will be set up going into the future.
- Purchase Booster Station Upgrades & PRV: The interior and exterior pipe work is ongoing at the station, with the interior pipe connections now being made. It is hopeful that the two existing 2MGD pumps will be back online soon and so that the temporary pumps will no longer be needed.
- Over the last two weeks, WJWW Distribution staff renewed four service lines, responded to 127 service calls, performed weekly flushing, markouts and meter reading. ELQ completed six service line repairs in advance of planned municipal paving work. They also performed a hydrant replacement and two water main repairs. Operations staff took 117 samples, checking for various parameters and all results have come back within normal ranges.
- Water demand is starting to pick up with the arrival with hotter and drier weather. The Trustees requested that Frank Arcara, General Superintendent, keep them apprised of this situation.

- UV Facility: WJWW staff and consultants will be attending the TVOH Planning Board meeting tonight and are hopeful that permit approvals will be granted so that this project can move forward to address the cryptosporidium threat that has been detected in WJWW's water source at Rye Lake. The General Superintendent, reminded the Board that the contract to construct this pre-fabricated building has already been awarded. He stressed that, again, all are hopeful that approvals will be given by the Planning Board. Phil Karmel, WJWW Special Counsel, will represent as WJWW's legal counsel and will be joined by a full WJWW team and other technical consultants.

Manager's Report

No Manager's Report needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for June 8, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

| | |
|------------------|-------|
| Trustee Seligson | "aye" |
| Trustee Belmont | "aye" |
| Trustee Murphy | "aye" |

The meeting adjourned at 3:55 p.m.