

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, June 22, 2021 at 3:30 p.m.

The meeting was called to order at 3:33 p.m. with the following members present (via video conference):

Present:

- Trustees: Ron Belmont, Thomas Murphy
- Lori Lee Dickson, General Counsel
- Paul Kutzy, Manager
- David Birdsall, Business Director
- Frank Arcara, General Superintendent
- Jacqueline Briggs, Assistant Civil Engineer
- Zach Wasp, Assistant Civil Engineer

Approval of Minutes

An amendment to the June 8, 2021 minutes was requested in order to correct that it was Trustee Belmont who seconded the motion to go into Executive Session and to return to the regular Board meeting, not Trustee Seligson, who was not in attendance. Trustee Murphy made a motion to approve the amended minutes of the June 8, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	not present
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Second Quarter Income Distributions to Members, NYC Water Purchases, UV Facility Contractor (Engineered Fluid Inc), Payroll Costs, Distribution System Repairs (Etre Associates), NYSHIP, Distribution System Materials (Carmel Winwater), Meters and Transmitters (Core & Main), Plant Equipment Maintenance (Thomas English Associates), Filtration Plant Architectural Consulting (Nexus Creative), Emergency Rental Pumps at Purchase Booster (Xylem), Electric Power (NYPA), SCADA & Operations Assistance (Woodard & Curran), Calibration & Maintenance of Plant Equipment (Pendragon), and Filtration Plant SEQR Consulting (Nelson Pope Voorhis).

Approval of Claims: Trustee Murphy made a motion to approve 164 claims totaling \$2,481,415.00. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	not present
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- WJWW Vehicle Auction: A WJWW 2014 Ford Escape SE SUV, which would require significant engine repair work and has high mileage, was auctioned online. It is estimated that the parts and labor to repair the vehicle could run in excess of \$10,000. At auction, the vehicle received a high

bid of \$3,150. Trustee Murphy made a motion to approve the auction result as presented. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	not present
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Tax Levy Transfer / TVOH: Trustee Murphy made a motion to approve a resolution for the Tax Levy Transfer for a particular property, in the amount of \$158,856.00 to the Town/Village of Harrison. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	not present
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Emergency/Priority Services Contract: David Birdsall, Business Director, explained that a resolution to extend the current Emergency/Priority Services Contract with Etre Associates / ELQ Industries will be presented for consideration at the next BOT meeting. The current contract is due to expire on August 7, 2021, but has a one-year extension option with the same terms, built in. The Business Director reminded the Board that the Emergency/Priority Services Contract was put out to bid last year and that the resolution that will be presented for consideration will be for a one-year extension of the current contract.
- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reported that WJWW consultants are still working on revising the Scope, which will be presented to the Board when it is finalized and that a summary document containing all public comments will also be presented at that time.

Old Business

Frank Arcara, General Superintendent, updated the Board on the following:

- Purchase Booster Station Upgrades & PRV: The piping work, pressure testing and chlorination is completed at this time. The temporary pump will now be removed.
- UV Facility: WJWW has received approval for a Special Exception Use permit from the Town Board of the TVOH for this project. Permits for tree removal and electrical work were previously acquired. Paul Kutzy, Manager, added that WJWW is looking to coordinate with all parties and that construction is expected to begin in one week.
- Buss Bar Replacement / Rye Lake: The fourth and final component for this specialty item will be shipped the last week of June and once the Buss Bar is installed, it is expected that the Rye Lake Pump Station will go back to normal operation.
- Anderson Hill Road PRV: All the piping work and pressure testing has been completed.
- Over the last two weeks, WJWW Distribution staff performed four service line renewals, one hydrant replacement, responded to 169 service calls, performed 12 backflow inspections, markouts, weekly/monthly flushing and meter reads. ELQ completed two valve replacements, installed two water taps and performed one hydrant replacement. Operations staff took 107 samples, checking for various parameters and all results have come back within normal ranges.

Manager's Report

No Manager's Report needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for July 13, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	not present
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 3:54 p.m.