

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 13, 2015 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the December 23, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 174 claims in the amount of \$1,392,406. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

The Manager and Business Director reviewed the operating budget and capital projects with the Board.

The Manager presented the Westchester County Employee Assistance Program Agreement to the Board. After review, Trustee Rosenblum made a motion to authorize the Manager to sign the agreement. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Trustee Seligson joined the meeting at 4:15 p.m.

The Manager discussed the local capital project in the Town of Mamaroneck for the emergency replacement of approximately 400 linear feet of 8 inch a/c water main on Hommocks Rd. and Eagle Knolls Rd. for an estimated cost of \$150,000. After review and discussion, Trustee Seligson made a motion to approve the local capital project. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of December 2014 was 4.779 billion gallons compared to 4.671 billion gallons through the end of December 2013 (an increase of 2.3%).
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Repaired service connection leak on the Parkway.
 - Repaired 4 inch water main valve.
 - Repaired 8 inch water main valve replacement at intersection of Rushmore Ave. & Bleeker Ave.
 - Repaired service connection leak on Hillside Ave.
 - TOM
 - Repaired 8 inch water main break on North Brook Rd.
 - Repaired 8 inch water main break & valve replacement at Hommocks Rd. & Eagle Knolls Rd.
 - Repaired service connection leak on East Brookside Dr.
 - Repaired 6 inch water main break & valve repair on West Garden Rd. & Mardon Rd.
 - Repaired service connection leak on Murray Ave.
 - Repaired 8 inch a/c water main break on Hommocks Rd & Eagle Knolls Rd.
 - Repaired 6 inch water main break on Maxwell Ave.
 - TOH
 - Repaired service connection leak on Forest Lake Dr.
 - Repaired 2 inch water main leak on Dinsmore Pl.
 - Repaired service connection leak on Purchase St.
- c. Storage Tank Rehabilitation/Repairs:
 - Park Lane #1: The remaining exterior work will begin in Spring 2015.
 - Park Lane Booster Station. WJWW is awaiting feedback from Town of North Castle regarding formulation of an agreement and possible service connections.
 - H2M has completed the 2014 annual inspections for 6 of the 7 water storage tanks.

- Woodside Tank: Bids were opened on December 18th and the engineers are almost completed with their review. Nuco Painting submitted a low bid of \$1,044,640. After discussion, Trustee Rosenblum made a motion to award the bid to Nuco Painting. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- D&B has completed the 5 year and annual inspections of the chemical bulk storage tanks. Registrations have been renewed.

d. Meter Reading and Billing Status:

- Meter reading for TOH (7,000 +/-) has been delayed due to weather.
- Billing is expected to be completed by late-January.

e. NYCDEP Water Demand Management:

- NYCDEP consultant will provide a draft demand management plan in a few weeks.
- Discussed the submission of 3 member municipalities applications for their respective share of the water demand management plan.

f. NYSDWSRF Grant/Zero Percent Interest Loan

- EFC has requested an application from each of the 3 member municipalities which are currently being prepared.
- H2M's proposal for Design Service for the modular standby generator project has been reviewed. After discussion, Trustee Seligson made a motion to approve the proposal for a not to exceed amount of \$68,700. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

g. Update/Status of Backflow Devices:

- The Manager reported that WJWW is recommending to customers to review a YouTube video related to the need for backflow prevention devices.
- WJWW to attend the 3 member municipalities meeting in the February/March timeframe to discuss the need for backflow prevention devices.

Miscellaneous

The Manger discussed the need for an engineering study for the best approach for the Flagler Drive 6" water main which needs improvements.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers completed the draft conceptual design plan on December 30th.
- b. The draft conceptual design plant was submitted by NYSDOH on January 2nd.
- c. Follow-up meetings are currently being scheduled with the Town of Greenburgh, City of White Plains, United Water Westchester, Village of Larchmont and NYCDEP regarding the project scope and opportunities for shared efforts.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, January 27, 2015 at 4:00 p.m.

Executive Session

At 5:05 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 5:14 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.