

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, August 11, 2021 at 3:30 p.m.

The meeting was called to order at 3:37 p.m. with the following members present (in-person and via videoconferencing):

Present:

- Trustees: Ron Belmont (via videoconferencing), Nancy Seligson (via videoconferencing), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Belmont made a motion to approve the minutes of the July 27, 2021 Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

- David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Distribution System Repairs (Etre Associates), Joint Project A1366 Anderson Hill Wholesale Meter/PRV Vault (Etre Associates), Local VOM Project A1377 Howard Ave Water Main Replacement (Etre Associates), Payroll Costs, and Distribution System Materials (Carmel Winwater and Dakota)

Approval of Claims: Trustee Belmont made a motion to approve 190 claims totaling \$1,259,862.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Trustee Seligson asked for clarification about a claim related to a Carmel Winwater payment for Blue Bolts. It was explained that this payment was for specialized treated bolts (1,800 units), for larger water mains and related appurtenances.

- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reported that WJWW consultants are continuing with their scoping work related to the DEIS, which is expected to be recirculated to

the Board in early October. All public comments will be addressed in this document. General Counsel gave an overview of the marketing efforts over the last couple of weeks by Co-Communications to drive the public to the microsite for educational purposes. One such effort is a Public Service Announcement (PSA) which will air, at no cost, on 107.1 The Peak radio station. Arrangements are also being made to work with the local municipalities to share the PSA on their websites and for potential use as a robo-call. Co-Communications is also working on an online Lohud advertising banner which will encourage a targeted audience to visit the microsite with the goal to help the public understand the project.

- **AMI Metering Reading System:** David Birdsall, Business Director, stated that WJWW is in the process of upgrading the WJWW meter reading system with AMI technology. Infrastructure work has begun to the WJWW system with the installation of data collectors. Frank Arcara, General Superintendent, will provide more details about the data collectors in his report. Aside from the infrastructure work that is required for this project, transmitters will also be needed to complete the upgrade. Currently, 42% of WJWW transmitters are compatible with the AMI system, but approximately 8,000 will need to be upgraded. It was explained that due to the COVID pandemic, the vendor is experiencing significant delays in acquiring parts (such as semiconductors), which are necessary for the production of the transmitters. It appears that this upgrade project will likely now require two plus years to complete. David Birdsall, Business Director, will be providing a 2-year procurement plan and purchase order for the transmitters to Core & Main (the Sensus AMI distributor for our area) to ensure that the transmitters will be put into the production pipeline as transmitters are now in short supply and manufacturing lead times are getting longer and longer.

Old Business

Frank Arcara, General Superintendent, updated the Board on the following:

- **AMI Metering Reading System:** Two data collection units for this project have been installed - one on the Winged Foot Tank and one on the Woodside Tank. This work includes the installation of antennas and data collecting equipment with GPS capability. Power was also installed to these units today and WJWW is now waiting for Core & Main to program the units so that they will be up and running.
- **Purchase Booster Station Upgrades & PRV:** The three 5mgd pumps and the automatic and manual transfer switches were delivered. This project is on track to have the remaining pipe work begin next week, with the pumps being installed after that.
- **UV Facility / Rye Lake:** The primary electric wires have been run and the TVOH Architectural Review Board gave their approval for this project. The next step is working with the TVOH Building Department to get the Building Permit.
- **Fairway Green / VOM:** A full leak investigation at this location revealed that there was a service line break. The General Superintendent explained to the Board that the PVC piping used in this area poses a great challenge in leak detection efforts because no noise is detected, making it extremely difficult to pinpoint potential leaks. Digging up of service lines resulted in the discovery of the leak. All necessary repairs were made, the road restored and work to remediate the neighbors' property was completed. Trustee Murphy reported that a neighbor shared compliments about the WJWW staff and that it was greatly appreciated.

- NYS Thruway Authority Bridge Project / Old White Plains Road (VOM): A NYS Thruway Authority Bridge Project to perform maintenance and to raise the bridge that runs over I-95, required the evaluation of the WJWW water main that runs across the bridge. During the evaluation, by WJWW staff, it was discovered that the water main had sustained substantial erosion to the outside of a portion of the main, believed to be a result of rock salt leaking through the road joist above. The replacement of this portion of the pipe was performed overnight and required the shutdown of I-95, bringing it down to one lane for a period of time. The portion of affected pipe was successfully replaced and wrapped, as an additional protective measure, in this area. Service was returned to normal by 4:00 a.m., to limit any disruption to customers.

Manager's Report

No Manager's Report needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

At 4:01 p.m., Trustee Murphy made a motion to go into Executive Session to discuss a pending litigation matter and to discuss personnel matters concerning qualifications of a particular individual. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

At 4:13 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Date of Next Meeting

The next Board of Trustees meeting is scheduled for August 24, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 4:14 p.m.