

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, August 24, 2021 at 3:30 p.m.

The meeting commenced at 3:35 p.m. with the members present (in-person and via videoconferencing), but at 3:56 p.m. Lori Lee Dickson, General Counsel, brought to the attention of the Board that a motion had not been made to open the meeting. Trustee Murphy made a motion to open the Board meeting with the members present (in-person and via videoconferencing) at 3:56 p.m., effective “nunc pro tunc” to 3:35 p.m., Trustee Belmont seconded the motion.

Present:

- Trustees: Ron Belmont (in-person), Nancy Seligson (in-person), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the August 11, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (NYC Water Board), Engineering Related to Filter Plant (Hazen), Data Collector Equipment and Installation for Sensus AMI Meter Reading System (Core & Main), Payroll Costs, Pumps (3) for Purchase Booster Station Upgrade Project (All Makes Pump & Motor), Electrical Switchgear equipment for Purchase Booster Station Upgrade Project (VitoLite), Electrical Contractor Progress Payment for Rye Lake UV Facility (Filingeri Electric), Various SCADA System Work and Operations Assistance (Woodard & Curran) and Water Distribution System Repairs (Retainage Payments) (Etre Associates).

Approval of Claims: Trustee Belmont made a motion to approve 146 claims totaling \$2,414,816.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Anderson Hill Road Wholesale Meter / Pressure Regulator Vault: Excavation work for this Joint Capital Project (A-1366) to install a Pressure Reducing Valve (PRV) and metering unit vault at the interconnection location at Anderson Hill Road (TVOH) had been hampered by a significant amount of rock at the site resulting in construction delays and an increase in costs associated with this project. The removal of this excess rock added an additional week to the project timeline. Construction costs, originally estimated at \$507,000, are now estimated to run closer to \$600,000, an increase of \$93,000. Trustee Murphy made a motion to approve the increase in construction costs associated with this Joint Capital Project (A-1366), from an estimated \$507,000 to \$600,000. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reported that WJWW consultants are continuing to work diligently with tasks related to the DEIS and that all public comments will be addressed in the document. The Board was reminded that nothing can happen until the SEQRA process is completed and that the goal is to have the DEIS prepared by year’s end.

Old Business

Frank Arcara, General Superintendent, updated the Board on the following:

- Purchase Booster Station Upgrades & PRV: The three 5mgd pumps and various electrical cabinets have been installed. The remaining pipe work is expected to be installed by the end of next week.
- UV Facility / Rye Lake: A Con Ed electrical shutdown was performed in order to transfer from overhead wire power to the new underground electric. WJWW has received the Fire Suppression plans and they will be submitted to the TVOH Building Department this week for approval.
- Over the last two weeks, WJWW staff has responded to 152 service calls, performed work at Woodside Tank and completed a curb box replacement. ELQ completed four service line renewals.

Trustee Seligson shared with the Board that she recently went on a field trip to visit several different WJWW facilities with Paul Kutzy, Manager. The field trip included a tour of the Purchase Booster Pump Station, which she described as “really impressive”, the Mamaroneck Avenue PRV vault, the project site for the Rye Lake UV Facility, and the Kenilworth Tank, which she stated was “truly gorgeous, impressive and gigantic”. Trustee Seligson explained that the tour gave her a new appreciation for these massive and impressive physical structures, as well as the engineering that is required for these facilities. She expressed that the public isn’t really aware how extensive and complicated the WJWW system is. Paul Kutzy, Manager, added that in an ideal water system, the service area would be circular in shape, the terrain would be flat and there would be one source supplying a singular tank, evenly distributing the water. He explained that, in terms of complexity, there’s probably no water system more complex than the WJWW system because the service area is irregularly shaped, has numerous and different pressure zones, and it has elevations both at sea level and at the highest elevation in Westchester County (by Park Lane). To move water efficiently and effectively up, down and around the system, he said, is challenging. The

Manager, summed it up by saying that with the WJWW system “there’s more to it, than meets the eye”. Trustee Seligson thanked the Manager for the insightful tour.

Manager’s Report

No Manager’s Report needed at this time.

New Business

Trustee Seligson shared with the Board that on Thursday, August 26th, she will be attending a meeting with Paul Kutzy, Manager, and David Birdsall, Business Director, to discuss water rates with municipal representatives of Rye, Rye Brook and Port Chester.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for September 21, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 3:56 p.m.