

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, September 21, 2021 at 3:30 p.m.

The meeting was called to order at 3:42 p.m. with the following members present (in-person and via videoconferencing):

Present:

- Trustees: Ron Belmont (in-person), Nancy Seligson (in-person), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the August 24, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Partial Distribution of 2020 WJWW Income to Members, Rye Lake UV Facility Project (Engineered Fluid- Pre-Fab Building & Filingeri Electric), Payroll Costs, Water Distribution System Repairs and Water Main Projects (Etre Associates), NYSHIP Premiums (September & October), Purchase Booster Station Project (All Makes Pumps, Etre & Xylem), and SCADA System Upgrades and Operations Assistance (Woodard & Curran).

Approval of Claims: Trustee Belmont made a motion to approve 228 claims totaling \$2,553,850.00. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- Rehabilitation of Purchase Street Tanks (Joint Capital Projects): Project approval for the rehabilitation of the Purchase Street Tank #1 (A-1375) and the Purchase Street Tank #2 (A-1382), which are part of the WJWW 5-Year Capital Improvement Plan, was presented to the Board for

consideration. Routine inspections have noted multiple failures of the coating system on these two 1.0-million gallon water storage ground tanks. The rehabilitation work involves the removal of deteriorated coating from the tanks' interior and exterior surfaces, the application of new coatings to properly protect the structural steel and additional improvements to ensure the tanks meet current regulatory requirements. The total estimated cost for the rehabilitation of both tanks is \$3,300,000 (\$1,650,000 per tank), with construction expected to take place in 2022. Trustee Murphy made a motion to approve the joint capital projects to rehabilitate Purchase Street Tank #1 (A-1375) and the Purchase Street Tank #2 (A-1382), separate from Engineering and professional service costs. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Shaft 22 Crisfield Pumping Station Chlorination Project (Joint Capital Project): Frank Arcara, General Superintendent, explained that the WJWW project related to the installation of a Tablet Chlorination System at the Crisfield Pumping Station, in the City of Yonkers, is necessary because by year end NYCDEP will no longer be chlorinating at this site. Although WJWW currently performs chlorination at the nearby WJWW Weaver Street facility, it is not enough to simply increase chlorination there. Contact time limitations and the need to meet proper target residuals, dictates that WJWW look to next options. WJWW had a presence in the past at the Crisfield Pumping Station (housing chemicals there), so this makes for a favorable partnership for WJWW and the City of Yonkers. Discussions with WJWW staff, WJWW's General Counsel and Representatives from the City of Yonkers are continuing. It was decided that this project will be presented for Board approval once an updated cost estimate is determined and an agreed upon Memorandum of Agreement (MOA) is established between all parties.
- Rye Lake Filtration Plant: Lori Lee Dickson, General Counsel, reported that WJWW consultants are continuing their work on tasks related to the DEIS, including finalizing the site plan and meeting with fire safety inspectors to address any items related to TVOH codes. The updated DEIS Scope is expected to be presented for Board approval sometime in October. WJWW staff members and consultants continue to meet weekly to ensure that a complete and thorough review is being conducted of all matters related to this project, as well as to ensure that the final documents reflect comments from the public and from agencies who participated in the draft of the Scope.

Lori Lee Dickson, General Counsel, also took the opportunity to explain to the public that the WJWW BOT meetings are generally business meetings to report on operational aspects that the Board needs to consider and vote on. WJWW staff, including WJWW in-house engineers, attend in order to answer any questions that may arise related to project design. The public will be given the opportunity to make comments during the SEQR process for the upcoming Filtration Plant, in accordance with all requirements and were reminded that if they would like to make any comments at this time, they should access the Filtration Plant microsite at wjwwfiltration.com.

Old Business

No New Business to discuss at this time.

Manager's Report

Paul Kutzy, Manager, explained that Frank Arcara, General Superintendent, would report to the Board on the WJWW preparation and response to the severe storm that recently hit the area. In anticipation of the arrival of the remnants of Hurricane Ida, on Wednesday, September 1st, Frank Arcara, General Superintendent, assigned additional staff to various WJWW facilities. He shared that at approximately 11:45 p.m., he received a call that the WJWW garage was starting to flood and directed staff to relocate dispatch vehicles to higher ground. Unfortunately, the waters rose at such a rate that one locked vehicle was unable to be moved in time and sustained damage from the flood. During the overnight hours, power was lost at Rye Lake, but emergency generators provided backup as expected. Power was not lost at any other WJWW facility. On the morning of Thursday, September 2nd, water, which had ultimately risen to about one foot deep in the WJWW garage, had receded. A few PRV vaults (North Barry, for example) sustained some minor flooding, but were pumped out successfully. The pipes in these vaults are coated in an epoxy, so no damage was done. WJWW staff reached out to the three member municipalities to offer support by way of staff or materials in the aftermath of the storm. WJWW was able to provide assistance to the TOM with material that was stockpiled. The Trustees all thanked Paul Kutzy, Manager, and the WJWW staff for their offer of assistance. David Birdsall, Business Director, shared that insurance companies will be assessing the damage to the flooded WJWW vehicle, the garage floor, as well as, a couple of generators, pumps and some welding equipment that were lost due to the flood waters. WJWW will reach out to FEMA to see if there is the potential for some financial assistance through that agency.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for October 12, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

The meeting adjourned at 4:33 p.m.