

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, November 10, 2021 at 3:30 p.m.

Present:

- Trustees: Ron Belmont (in-person), Nancy Seligson (in-person), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Introductions

WJWW Board members welcomed members of the public to the meeting.

Approval of Minutes

Trustee Murphy made a motion to approve the minutes of the October 26, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Engineering Costs for Filtration Plant (Hazen & Sawyer), NYS Retirement System Annual Payment, Payroll Costs, Purchase Booster Station Upgrade Project (All Makes Pump & Motor) and City of Rye Infrastructure Tax

Approval of Claims: Trustee Belmont made a motion to approve 81 claims totaling \$1,416,381. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

General Administration:

- David Birdsall, Business Director, provided the Board with an update regarding water infrastructure grants currently underway. WJWW is in the final stages of the grant process with the NYS Environmental Facilities Corporation (EFC) for a \$3.2 million Intermunicipal Grant for the UV facility, a project with a total projected cost of \$8 million. WJWW is also currently gathering information to file a future application for the both the WIIA and Intermunicipal grant programs for the Rye Lake Filtration Plant. Other potential grant opportunities for the Rye Lake Filtration Plant continue to be explored.

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, shared that WJWW consultants are continuing work on developing chapters for the DEIS, which is expected to be presented to the Board by the end of the year.
- Project Updates:
 - UV Facility / Rye Lake: Frank Arcara, General Superintendent, reported that the building sections were delivered and installed and that EFI has now completed work on the interior of the building. The installation of the roof has begun and the switchgear was delivered. Remaining electrical work, which involves pulling electrical cable and making necessary connections, has also started. It is expected that the facility will be powered by December 13, 2021.
 - The Distribution Department had five service line repairs, one valve installation and three fire hydrant repairs over the last two weeks. The Service Department responded to 250 service calls and continue with hydrant flushing, which should be completed in the next two weeks. In the Operations Department, a total of 80 samples were taken and all came back within normal ranges.

Manager's Report

Paul Kutzy, Manager, shared a PowerPoint presentation for the proposed WJWW Tablet Chlorination System to be installed at the City of Yonkers Crisfield Pump Station (Joint Capital Project A-1365). He explained that NYCDEP currently provides chlorination at Shaft 18 of the Delaware Aqueduct, but NYCDEP will cease continuous chlorination at this location in January 2023. Consequently, Shaft 22 of the Delaware Aqueduct and the WJWW Weaver Street Pump Station will be receiving unchlorinated water at that time. Existing chlorination facilities at Weaver Street will not provide for sufficient contact time before the first WJWW customer, so a location to chlorinate prior to the Weaver Street Pump Station is necessary. Paul Kutzy, Manager, shared that WJWW does not have any land or facilities along the 4.5 mile pipeline from Shaft 22 to the Weaver Street Station and, as a result, reached out to the City of Yonkers to request space at their Crisfield Pump Station to install a tablet chlorination system. WJWW previously occupied space at this location for a sodium hydroxide chemical feed system (pH adjustment), that was subsequently abandoned in 2007 when sodium hydroxide treatment was installed at WJWW's Weaver Street Pump Station. The chemical feed system piping and chemical injection chambers still remain at the Crisfield Pump Station and will be repurposed for the proposed tablet chlorination system. Paul Kutzy, Manager, explained that the proposed tablet chlorinator systems come pre-assembled, include all necessary parts and controls, have a small footprint, can be placed into service quickly and that the chlorine tablets can be safely stored. As space does not currently exist inside the pump station to install the proposed tablet chlorination system, WJWW will replace the City of Yonkers existing gas chlorination system with tablet chlorination as well which will free up the necessary space. Some structural work will need to be done to the interior of the Crisfield Pump Station, but any other solution along the 4.5 miles of pipeline would likely run into the millions of dollars, far more expensive than the project currently being proposed. The Manager said that WJWW has been working on this project with the City of Yonkers for about two years now and described it as a "win-win". Lori Lee Dickson, General Counsel is working on an Intermunicipal Agreement (IMA) with the City of Yonkers.

New Business

- Approval of WJWW Tablet Chlorination System at the City of Yonkers Crisfield Pump Station: A Joint Capital Project (A-1365) for the installation of tablet chlorination at the City of Yonkers Crisfield Pump Station, with an estimated total cost of \$796,000, was presented for Board approval. NYCDEP currently provides chlorination at Shaft 18 of the Delaware Aqueduct, but starting in January 2023 NYCDEP will cease continuous chlorination at this location. Existing chlorination facilities at WJWW's Weaver Street Pump Station will not provide for sufficient contact time before the first WJWW customer, so WJWW is proposing to install the proposed tablet chlorination facilities at the Crisfield Pump Station. It was noted that the total estimated project cost of \$796,000, is inclusive of a Woodard & Curran engineering services proposal in the amount of \$118,000. Trustee Belmont made a motion to approve a Joint Capital Project (A-1365) for the installation of tablet chlorination facilities at the City of Yonkers Crisfield Pump Station, with an estimated total cost of \$796,000. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- Approval of a Woodard & Curran Engineering Services Proposal for a Tablet Chlorination System to be installed at the City of Yonkers Crisfield Pump Station: Approval of a proposal from Woodard & Curran for engineering services for the installation of tablet chlorination at the City of Yonkers Crisfield Pump Station, in the amount of \$118,00, was requested. It was noted that this proposal is included in the total estimated cost of \$796,000 for Joint Capital Project A-1365. Trustee Murphy made a motion to approve the Woodard & Curran Engineering Services proposal for the WJWW Tablet Chlorination System at the City of Yonkers Crisfield Pump Station, with cost of \$118,000. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Executive Session

At 4:08 p.m., Trustee Murphy made a motion to go into Executive Session to discuss union contract negotiations. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

At 4:46 p.m., Trustee Belmont made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

Date of Next Meeting

The next Board of Trustees meeting is scheduled for November 23, 2021 at 3:30 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:46 p.m.