

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, November 23, 2021 at 3:30 p.m.**  
**-Amended -**

**Present:**

- Trustees: Ron Belmont (in-person), Nancy Seligson (in-person), Thomas Murphy (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)
- Rich Dionisio, Mayor-Elect TVOH / Incoming WJWW Trustee (in-person)
- Members of the Public: Peter Close, Andrew Close and Anne Gold (all in-person)

**Introductions**

WJWW Board members and WJWW staff shared their names and titles and welcomed members of the public to the meeting. The Trustees and Lori Lee Dickson, General Counsel, assured all those in attendance at the meeting that all comments related to this project will be reviewed and addressed, as mandated by law through the SEQR process.

**Approval of Minutes**

Trustee Murphy made a motion to approve the minutes of the November 10, 2021 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

**Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (September), Member Municipality Sewer Rents (3<sup>rd</sup> Quarter), PERMA (Workers Compensation Insurance) Renewal, Payroll Costs, Distribution System Materials (Carmel Winwater), NYSHIP Monthly Health Insurance Premium (December), Purchase Booster Station Upgrade Project Electrical (Huntington Power and Lanza), Sensus Meter Reading Upgrades (Core & Main) and NY Power Authority Electrical Service (October).

Approval of Claims: Trustee Belmont made a motion to approve 116 claims totaling \$2,697,373. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

## General Administration:

- David Birdsall, Business Director, presented for Board approval, the PERMA Workman's Compensation insurance renewal premium for 2022. It was explained that the total approximate cost of \$147,000 for 2022, is \$5,000 less than the 2021 premium. Trustee Belmont made a motion to approve the PERMA insurance premium for 2022, with an estimated total cost of \$147,000. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

## **Old Business**

- Rye Lake Filtration Plant:
  - SEQR Update: Lori Lee Dickson, General Counsel, shared that WJWW consultants are continuing their work on developing chapters for the DEIS, which is expected to be presented to the Board by the end of the year. All public comments submitted have been reviewed and incorporated into the Draft Scope, which resulted in the Final Scope document. The Board was reminded that the Scope was expanded to accommodate comments from the public, such as a request to consider additional viewshed locations, resulting in further visual studies. The DEIS will include all quantitative analyses, such as those related to potential noise and visual impacts. Lori Lee Dickson, General Counsel, explained that once the WJWW Board adopts the DEIS, a process as mandated by law will be ushered in that establishes another public hearing and comment period. The WJWW team is eager for the public to review the DEIS as soon as it becomes available and assured everyone that sufficient time will be given for review and comment of this document, due to its technical nature.
  - A Nelson Pope Voorhis Contract Amendment proposal was presented, for Board approval, for additional SEQRA document preparation services, in the amount of \$20,000.00. This work is the direct result of additional elements incorporated into the DEIS as a result of public comments related to this project. Trustee Belmont made a motion to approve the Nelson Pope Voorhis Contract Amendment #2 proposal and Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	"aye"
Trustee Belmont	"aye"
Trustee Murphy	"aye"

- A Nexus Creative Phase 2 Architectural Design, Planning and Supporting Consultant Services proposal was presented, for Board approval, for additional visual impact studies, in the amount of \$41,700.00. This work is the result of public comments in preparation of the DEIS and includes tasks related to additional viewshed location studies and coordination meetings with Hazen and Sawyer for expanded site design analysis and landscape buffer layout work. Trustee Murphy made a motion to approve the Nexus

Creative Phase 2 Architectural Design, Planning and Supporting Consultant Services proposal, in the amount of \$41,700.00. Trustee Belmont seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

- Project Updates: Frank Arcara, General Superintendent, reported on the following projects:
  - UV Facility / Rye Lake: Electrical work is continuing.
  - In the Distribution Department, ELQ performed two fire hydrant replacements, one 8” water main break and a service line renewal. In the Operations Department, a total of 122 samples were taken and all came back within normal ranges. The good sample outcomes are believed to be the result of WJWW treating the water efficiently and to temporary measures put in place, such as more frequent hydrant flushing.
  - Purchase Booster Station Upgrades: Two 500k generators were delivered and installed, as interior electrical work continues on this project.

### **Manager’s Report**

Paul Kutzy, Manager, shared that he had the pleasure to visit the Millwoord DAFF Filtration Plant in Newcastle with Trustee Belmont and Mayor-elect/incoming WJWW Trustee Richard DiNisio. He explained that the tour was informative and that it gave everyone a chance to experience what a DAFF filtration plant is like, especially in regards to concerns raised by the public related to potential noise and odor impacts associated with the WJWW Rye Lake Filtration Plant. The Manager shared that there was no noticeable noise other than that which could be heard from nearby traffic on the Taconic State Parkway. In addition, no odors were detected either inside or outside of the Millwood Filtration Plant.

The field trip also included a stop at the Rye Lake UV Treatment Facility, which is expected to be completed by mid to late December and the Purchase Booster Station, which is expected to be fully operational by mid-January.

### **New Business**

No New Business to discuss at this time.

### **Executive Session**

At 4:23 p.m., Trustee Belmont made a motion to go into Executive Session to discuss collective bargaining negotiations under Article 14 of Civil Service Law. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

At 4:38 p.m., Trustee Belmont made a motion to leave Executive Session and return to the Regular Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, December 14, 2021 at 3:00 p.m.

With no further business to discuss, Trustee Murphy made a motion to adjourn the meeting. Trustee Belmont seconded the motion:

Trustee Seligson	“aye”
Trustee Belmont	“aye”
Trustee Murphy	“aye”

The meeting adjourned at 4:38 p.m.