

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, January 28, 2015 at 4:00 p.m.

The meeting was called to order at 4:00 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Anthony Conetta, Manager
- Terry O'Neill, Distribution Superintendent

Approval of Minutes

Trustee Belmont made a motion to approve the minutes for the January 13, 2015 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"

Trustee Seligson joined the meeting at 4:06 p.m.

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 92 claims in the amount of \$1,272,258. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the operating budget and capital projects with the Board.

The Manager discussed the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of December 2014 was 4.779 billion gallons compared to 4.671 billion gallons through the end of December 2013 (an increase of 2.3%).

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Repaired 6 inch water main leak near Hampshire County Club
 - Completed water main leak repair near WJWW garage.
 - Replaced two broken water main valves at intersection of Rushmore Ave. and Bleeker Ave.
 - Repaired 6 inch water main leak at intersection of S. Barry Ave and Stuart Ave.
 - Repaired 6 inch water main leak at intersection of Standish Pl. and Harrison Ave.
 - Repaired 6 inch water main leak on Florence St.
 - Replaced leaking service connection on Livingston Ave.
- TOM
 - Replaced 8 inch water main valves and hydrant tee on Hommocks Rd.
 - Repaired 16 inch water main leak and replaced 14 inch water main valve on Fifth Ave.
- TOH
 - Replaced fire hydrant on West St.
 - Replaced fire hydrant on Highland Park Pl.
 - Repaired leaking blow-off on Canterbury Rd. S.
 - Repaired 6 inch water main leak at intersection of Bellain Ave. & Argyle Rd.
 - Repaired 4 inch water main leak at intersection of Pine St. & Elmwood Ave.
 - Repaired 12 inch water main leak at intersection of Halstead Ave. & Macy Rd.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The remaining exterior work will begin in Spring 2015.
- Park Lane Booster Station: Further development of engineering documents for WCDOH are awaiting execution of an agreement with the Town of North Castle.
- Kenilworth Booster Station Engineering Services Proposals have been received and reviewed by WJWW staff. H2M was recommended for a proposed fee of \$99,700. Trustee Rosenblum made a motion to accept the H2M proposal. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

- Woodside Tank: An award letter and contracts are being forwarded to Nuco Painting.
- D&B has completed the 5 year and annual inspections of the chemical bulk storage tanks. Registrations have been renewed.

d. Meter Reading and Billing Status:

- Meter reading and billing for TOH (7,000 +/-) has been completed.
- Meter reading for VOM (4,000 +/-) to begin February 2nd.

e. NYCDEP Water Demand Management:

- Draft WJWW demand management plan from NYCDEP consultant is expected in early-February.

f. NYSDWSRF Grant/Zero Percent Interest Loan

- The 3 member municipalities' applications have been submitted to EFC.
- WJWW attended a mandatory seminars related to the loan program.
- EFC has requested additional information which is currently being addressed.

g. Update/Status of Backflow Devices:

- The Manager reported that WJWW is recommending to customers to review a YouTube video related to the need for backflow prevention devices.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers completed the draft conceptual design plan on December 30th.
- b. The draft conceptual design plant was submitted by NYSDOH on January 2nd.
- c. Follow-up meetings are currently being scheduled with the Town of Greenburgh, City of White Plains, United Water Westchester, Village of Larchmont and NYCDEP regarding the project scope and opportunities for shared efforts.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, February 10, 2015 at 4:00 p.m.

Executive Session

At 4:50 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: "aye"

At 5:00 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye"

During Executive Session, Trustee Rosenblum made a motion to promote Frank Arcara to the title of Water Treatment Plant Operator IB provisionally. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:00 p.m.