

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 25, 2022 at 3:30 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Richard Dionisio (in-person), Jaine Elkind Eney (via videoconferencing)
- Lori Lee Dickson, General Counsel (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the January 11, 2022 Board meeting. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Member Municipality Sewer Rents (2021-4Q), Payroll Costs, Rye Lake UV Facility Project - Progress Payment (Filingeri Electrical), Distribution System Materials (Carmel Winwater), and Rye Lake Filtration Plant Project – SEQR Consulting Services (Nelson Pope Voorhis).

Approval of Claims: Trustee Dionisio made a motion to approve 104 claims totaling \$1,226,101. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration: No General Administration to discuss at this time.

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, shared that there were no substantive updates to present, but that WJWW consultants are continuing to gather and assess field

data for chapters that will be incorporated into the DEIS, which is expected to be completed in the first quarter of this year.

A proposal from B. Laing Associates Environmental Consultants was presented to the Board for additional noise analysis, in the amount of \$2,420.00. The additional analysis was recommended by WJWW consultants reviewing the DEIS chapters and is specifically related to noise during the construction phase of the project. Trustee Dionisio made a motion to approve the B. Laing Associates Environmental Consultant proposal for supplemental noise analysis, in the amount of \$2,420.00. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, explained that there were no project updates to report on, but provided the following system and operating updates:
 - ELQ performed 7 water main repairs and 2 service line renewals. WJWW crews performed one valve replacement and 2 valve repairs. In the Operations Department, a total of approximately 70 samples were taken and all came back within normal ranges.

Manager’s Report

No Manager’s Report at this time.

New Business

- Operations Technical Assistance & SCADA Service Contract: David Birdsall, Business Director, and Frank Arcara, General Superintendent, reviewed a Woodard & Curran Engineering proposal for the annual Operational Technical Assistance and SCADA Services contract, in the amount of \$95,000. The SCADA system allows WJWW staff to monitor, in real time, the overall system and infrastructure, and provides data related to flow rates, pressures, temperatures, tank heights and chemical residuals. It also provides the ability for staff to control the settings on pressure regulators, pumps, and tanks. The proposal being presented for Board approval is related to normal operation updates, technical assistance and any general maintenance issues that come up throughout the year. Following review and discussion, Trustee Dionisio made a motion to approve the Woodard & Curran Operations Technical Assistance & SCADA Service proposal, in the amount of \$95,000. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Woodard & Curran Engineering Services Proposal for the Westchester Avenue SUEZ Connection Control Valve into the WJWW SCADA System: Approval of a Woodard & Curran Engineering Services proposal for the integration of the new Westchester Avenue SUEZ control valve into the WJWW SCADA System, in the amount of \$50,700, was requested. This project is necessary so that WJWW can start to get meter reads for water usage as opposed to relying on SUEZ, who has historically provided this information. This project will also allow WJWW to monitor that area of the system and to be able to control flows through SCADA. Trustee Elkind Eney made a motion to approve the Woodard & Curran Engineering Services proposal, in the amount of \$50,700. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- H2M Engineering Services Proposal for Additional Engineering Services for Rye Lake UV Facility: Approval of a proposal from H2M for additional engineering services for the Rye Lake UV Facility, in the amount of \$171,205, was requested. This incremental increase is related to on-site construction inspection costs. Originally, WJWW staff was to provide oversight, but because of the complexity of this project, significant design changes and more regulatory coordination with NYCDEP and WCDOH, it was determined that an engineering consultant was needed to provide full-time, on-site construction inspection services and to oversee other items that arose outside of the original scope of work. David, Birdsell, Business Director, shared that of the \$171,205, approximately \$80,000 of that total increase is related to this construction inspection work and that these changes were driven by WJWW and not from the consultants. The previous amount of the contract \$454,200 is now revised to \$625,405. Trustee Murphy made a motion to approve the H2M Engineering services proposal for additional engineering services for the Rye Lake UV Facility, in the amount of \$171,205. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, February 8, 2022 at 3:30 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:00 p.m.