

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 8, 2022 at 3:30 p.m.**

**Present:**

- Trustees: Thomas Murphy (in-person), Richard Dionisio\* (in-person), Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

\*Trustee Dionisio arrived at 3:46 p.m.

**Approval of Minutes**

Trustee Elkind Eney made a motion to approve the minutes of the January 25, 2022 Board meeting. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

**Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Emergency/Priority Services Contractor (ELQ/Etre Associates), Rye Lake Filtration Plant Engineering Services (Hazen & Sawyer), Payroll Costs, and Water Meters & Meter Read Transmitters (Core & Main).

Approval of Claims: Trustee Elkind Eney made a motion to approve 133 claims totaling \$1,500,962. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

General Administration: No General Administration to discuss at this time.

**Old Business**

- Rye Lake Filtration Plant:

- SEQR Update: Lori Lee Dickson, General Counsel, reported that WJWW consultants are continuing their work on developing chapters for the DEIS, which is expected to be completed by the end of March.

A proposal from AKRF Environmental, Planning and Engineering Consultants was presented to the Board for a particular study for additional air quality analysis, in the amount of \$4,250.00. The additional study was recommended by WJWW consultants to ensure that comprehensive analyses are being done. The results will be incorporated into the DEIS. Trustee Elkind Eney made a motion to approve the AKRF Environmental, Planning and Engineering Consultants proposal for additional air quality analysis, in the amount of \$4,250.00. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, explained that there were no project updates, but provided the following system and operating updates:
  - WJWW crews performed 2 curb valve replacements, 2 water main repairs, one valve replacement and 1 service line repair. ELQ performed 2 fire hydrant replacements, 3 water main repairs and 1 service line repair. In the Operations Department, a total of 85 samples were taken and all came back within normal ranges.
  - Trustee Elkind Eney reported that she received an email from a resident who praised the - good work and quick response of WJWW staff, regarding recent fire hydrant replacement. Trustee Murphy added that over the years he’s often received feedback from residents who comment about the courteous, helpful and informative WJWW staff.

### **Manager’s Report**

No Manager’s Report at this time.

### **New Business**

- Execution of Grant Agreement related to the Rye Lake UV Facility: WJWW was awarded a grant to cover 40% of the eligible project costs for the Rye Lake UV Facility. This Water Infrastructure Intermunicipal Grant administered by the NYS Environmental Facilities Corporation (EFC) requires WJWW to execute a grant agreement as part of the process. WJWW Board of Trustees Chairperson, Tom Murphy signed the agreement on behalf of WJWW. The agreement will now be submitted to NYS EFC for their final sign-off later this month.

### **Executive Session**

No Executive Session was needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Wednesday, February 23, 2022 at 3:30 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dioniso seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 3:52 p.m.