

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, March 8, 2022 at 3:30 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Richard Dionisio (in-person), Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Trustee Elkind Eney made a motion to approve the minutes of the February 23, Board meeting. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Payroll Costs, Final Installments for 2021/2022 Insurance Policies (Auto, General Liability and Public Officials Liability), Installation of Macy Road Pressure Regulator Valve Controls (Harper Haines), NYC Land Permits (NYCDEP), Retiree Quarterly Medicare Reimbursement, Water Treatment Chemicals, IT Support Services and Phosphate Analyzer.

Approval of Claims: Trustee Elkind Eney made a motion to approve 98 claims totaling \$368,781. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration: No General Administration to discuss at this time.

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, reported that there were no further updates at this time and that the consultants are still looking to complete their work on the DEIS by the end of the month. A resolution will be presented to the Board once the DEIS is adopted and the public hearing date will be set at that time.

- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following system and operating updates:
 - A Sanitary Survey, an annual assessment, was performed by the Westchester County Department of Health on February 16th and 18th and no deficiencies of WJWW facilities were identified.
 - WJWW crews performed 2 curb valve replacements and two water main break repairs. ELQ crews performed one water main break repair and 3 service line repairs. The Service Department responded to 149 service calls and the Operations Department took a total of 70 samples - all came back within normal ranges.

Manager's Report

Paul Kutzy, Manager, shared a PowerPoint presentation for the WJWW Tablet Chlorination System to be installed at the City of Yonkers Crisfield Pump Station (Joint Capital Project A-1365). This project was already approved by the WJWW Trustees on November 10, 2021, and will involve a partnership between WJWW and the City of Yonkers. Paul Kutzy, Manager, explained that NYCDEP currently provides chlorination at Shaft 18 of the Delaware Aqueduct, but NYCDEP will cease continuous chlorination at this location in January 2023. Consequently, Shaft 22 of the Delaware Aqueduct and the WJWW Weaver Street Pump Station will be receiving unchlorinated water at that time. Existing chlorination facilities at Weaver Street will not provide for sufficient contact time before the first WJWW customer, so a location to chlorinate prior to the Weaver Street Pump Station is necessary. Paul Kutzy, Manager, shared that WJWW does not have any land or facilities along the 4.5 mile pipeline from Shaft 22 to the Weaver Street Station and, as a result, reached out to the City of Yonkers to request space at their Crisfield Pump Station to install a tablet chlorination system. WJWW previously occupied space at this location for a sodium hydroxide chemical feed system (pH adjustment), that was subsequently abandoned in 2007 when sodium hydroxide treatment was installed at WJWW's Weaver Street Pump Station. The chemical feed system piping and chemical injection chambers still remain at the Crisfield Pump Station and will be repurposed for the proposed tablet chlorination system. Paul Kutzy, Manager, explained that the tablet chlorinator systems come pre-assembled, include all necessary parts and controls, have a small footprint, can be placed into service quickly and that the chlorine tablets can be safely stored. As space does not currently exist inside the pump station to install the proposed tablet chlorination system, WJWW will replace the City of Yonkers existing gas chlorination system with tablet chlorination as well which will free up the necessary space. Some structural work will need to be done to the interior of the Crisfield Pump Station, but any other solution along the 4.5 miles of pipeline would likely run into the millions of dollars, far more expensive than the project currently being proposed. The Manager said that the City of Yonkers is "thrilled" with the partnership that has been formed to accomplish this project. He also reiterated that the engineering design services and the project were already approved by the WJWW Board and that a complete application will be sent to the Westchester County Department of Health for approval. Lori Lee Dickson, General Counsel, shared that the project is currently in the hands of engineering consultants and that she and City of Yonkers counsel are working on an Intermunicipal Agreement (IMA) between WJWW and the City of Yonkers.

New Business

- Approval of Joint Capital Project (A-1384) for Replacement of Transite Water Main on Brevoort Lane, Rye: The replacement of approximately 425 linear feet of transite water main on Brevoort Lane, Rye, with an estimated cost of \$400,000 (inclusive of all engineering and construction related

costs), was requested. This project is necessary because of a water main break that occurred in the Greenhaven area in the City of Rye. David Birdsall, Business Director explained that SUEZ, who typically provides water to and services Rye, does not service the residents in the Greenhaven area. These residents are WJWW outside district retail customers. The work associated with this repair will be funded by the WJWW members and the cost recovered over time through a charge to the residents of this outside district. The funds collected will be recovered by the member municipalities through quarterly income distributions from WJWW. Trustee Dionisio made a motion to approve the replacement of approximately 425 linear feet of transite water main on Brevoort Lane, Rye, with an estimated cost of \$400,000 (inclusive of all engineering and construction related costs). Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Approval of Wasp Engineering Engineering Services Proposal for Replacement of Transite Water Main on Brevoort Lane, Rye: Approval of Wasp Engineering Engineering Services proposal related to the replacement of approximately 425 linear feet of transite water main on Brevoort Lane, Rye, with a cost of \$27,300, was requested. This work is necessary due to a transite water main break in the Greenhaven area in the City of Rye and is included in the total estimated project cost of \$400,000. Trustee Dionisio made a motion to approve the Wasp Engineering Engineering Services proposal for the replacement of approximately 425 linear feet of transite water main on Brevoort Lane, Rye, with a cost of \$27,300. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, March 22, 2022 at 3:30 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:01 p.m.