

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 10, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person), Jaine Elkind Eney (via videoconferencing)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (via videoconferencing)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Trustee Dionisio made a motion to approve the minutes of the April 18, 2022 Special Board meeting. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Trustee Murphy made a motion to approve the minutes of the April 26, 2022 Board meeting. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: First Installment of 2021 Income Distributions to Members, Repairs and Other Emergency/Priority Work (Etre Associates), Engineering Services for UV Facility and Purchase Tank Rehab Projects (H2M), Engineering Services for Filter Plant Project (Hazen & Sawyer), Purchase of Backhoe to Expand WJWW Distribution Staff Capability to Perform Repairs (HO Penn Machinery – NYS Contract Vendor), Payroll Costs (Two Weekly Pay Periods), Filing and Permit Fees (Filter Plant and Maintenance Garage) and SEQR Consulting Services for Filter Plant Project (Nelson Pope Voorhis)

Approval of Claims: Trustee Dionisio made a motion to approve 137 claims totaling \$2,011,634. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- 2021 Income Distributions: David Birdsall, Business Director, explained that the first of 4 distributions of 2021 WJWW income to the member municipalities has been dispersed, with the approval of today's claims by the Board in the amount of approximately \$764 thousand (VOM - \$309 K, TOM - \$230 K, TOH - \$225 K).

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, shared that written comments on the DEIS are now being collected from the public and will continue to be accepted through June 6, 2022, through either the filtration plant microsite at www.wjwwfiltration.org or through the U.S. mail at 1625 Mamaroneck Ave, Mamaroneck, NY. The public is also welcome to share comments in-person at a Public Hearing on May 25th at 5:00 p.m., at the courtroom at the Mamaroneck Town Center.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - Purchase Water Storage Tank Site Issues: The construction of a retaining wall to stabilize a site slope that had been giving way around the Purchase Tanks, has been completed. Paul Kutzy, Manager, said that this on-site remediation was necessary and described it as a race against time because of the rehabilitation work on the Purchase Street tanks that is about to begin. In addition to the construction of the retaining wall, an erosion blanket was also installed to help facilitate grass growth. All details about this site remediation project will be provided to the Managers and Comptrollers for each of the member municipalities. David Birdsall, Business Director, explained that the work to construct the concrete block retaining wall, with a total project cost of \$200,000, is being offered as a Joint Capital Project for Board's consideration. Trustee Dionisio made a motion to approve this Joint Capital Project for the construction of a retaining wall to stabilize the site slope at the Purchase Tanks site, with a total project cost of \$200,000. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

Frank Arcara, General Superintendent, also shared that NuCo Painting Corp. will be mobilizing tomorrow to begin their work related to the rehabilitation of the Purchase Street Tanks and that WJWW staff was preparing to drain the East tank in anticipation of this work to get underway.

- Rye Lake UV Facility: The installation of the stone façade on the outside of the UV building is now underway.
- ELQ crews performed 3 hydrant replacements and one lead service line replacement. The WJWW Distribution Department completed hydrant flushing last week and one service line renewal. The Operations Department took a total of 92 samples - all came back within normal ranges and the Service Department responded to 138 service calls.

Manager's Report

No Manager's Report was needed at this time.

New Business

- Lori Lee Dickson, WJWW General Counsel, explained that there has been a recent revision to the Open Meetings Law and the Committee on Open Government to allow for use of video conferencing by a Board member under extraordinary circumstances. Adoption of this revision will require a resolution of the Board. The General Counsel will prepare a resolution regarding these additional remote participation options for future consideration by the Board.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, May 24, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Elkind Eney seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:10 p.m.