

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 14, 2015 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

Present

- Trustees Norman Rosenblum, Ron Belmont and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the June 23, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 162 claims in the amount of \$1,447,238.

Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the operating budget and capital projects with the Board and a brief discussion followed regarding possible ways to format the detailed claims listing in expenditure categories. The Manager and Business Director to follow-up.

The Manager discussed the following local capital projects:

- For the TOH, improvements to the Woodside Zone PRV at Old Lake St. in the amount of \$250,000. After discussion, Trustee Rosenblum made a motion to approve the local capital project. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
- For the VOM, water infrastructure replacements related to 2015 paving projects in the amount of \$300,000. After discussion, Trustee Rosenblum made a motion to approval the local capital project. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager also presented the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of June 2015 was 2.352 billion gallons compared to 2.186 billion gallons through the end of June 2014 indicating a year-to-date increase of 7.6% over the same time period.

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Replaced non-functional 6 inch water main valve on Old Post Rd. related to paving projects in VOM.
 - Replaced multiple lead service connections related to paving projects in VOM on the Parkway and Old Post Rd.
 - Replaced lead service connection related to paving projects in VOM near intersection of Jefferson Ave. and Hillside Ave.
 - Flagler Drive: Manager has requested proposals for replacement and engineering costs for improvements to the Flagler Drive water main.
- TOM
 - Replaced leaking 6 inch water main valve at intersection of West Garden Road and Weaver St.
 - Repaired/replaced/retapped leaking 1 inch service connection on Weaver St.

TOH

- Repaired/replaced leaking service connection on Park Ave. in West Harrison. Trustee Belmont would like to know the timing of this repair. The Manager will research and report back.
- Relocated curb stop on Franklin Ave.
- Made new 1 ½ inch tap on Franklin Ave.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: All rehabilitation work has been completed and the tank has been back in service since May 22nd in time for the Memorial Day weekend.
- Woodside Tank: A pre-construction conference was held on June 23rd with GHD and Nuco Painting to discuss work expected to start late Summer/early Fall 2015, followed by a winter break and a completion date before the peak 2016 season.
- D&B submitted a proposal for hydraulic analysis of the Woodside Zone PRV at Old Lake St. The analysis is needed in support of WJWW's selection of appropriately sized PRV's which need to be ordered from the supplier. After discussion, Trustee Seligson made a motion to approve the proposal for \$7,800. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- Site Remediation & Technologies, Inc. submitted a proposal for engineering design and associated construction services related to the replacement/relocation of a 6 inch cast iron water main on Hoyt Ave. and Fenimore Road in the VOM. After discussion, Trustee Rosenblum made a motion to approve the proposal for a total projected estimated budget of \$15,386. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

d. Meter Reading and Billing Status:

- Meter reading for TOH (7,000 +/-) began July 1st.
- Billing of TOH (7,000 +/-) is expected to be completed mid-July.
- WJWW is evaluating options for initiating a phased approach to instituting monthly meter reading and billing; possibly starting with the TOM in 2016.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Engineering work is progressing and a meeting with Morgan Stanley will be scheduled to discuss purpose and need for upgrading the pump station which is on WJWW property located within the Morgan Stanley site.
- Larchmont-Weaver Street Pump Station Upgrade:
 - Engineering work is progressing.

f. New York City Water Rates:

- Effective July 1st, the NYC base water rate charged to upstate customers was increased by 9.87% to \$1.728.99 per MG.
- Effective July 1st, the NYC excess per capita rate charged to upstate customers was increased by 2.97% to \$5,093.55 per MG.
- The Manager and Business Director attended the VOM Board meeting on June 22nd to discuss NYCDEP/WJWW water rate increase.
- The Manager and Business Director made a presentation on the water rate increase July 8th at the TOH work session.
- Discussions have been held with TOM staff and a decision on the water rate increase is expected at their July 22nd Board meeting.

g. New York City UV Disinfection/Chlorination

- Met with WCDOH and NYSDOH to review and discuss procedures related to the May 27, 2015 boil water advisories and also discussed the associated violation regarding the need for issuing a precautionary notice to an additional number of properties currently estimated to be in the range of an additional 20 or so.

UV Alternative Status to Rye Lake Source

The Manager reported that WJWW conducted a tour for NYSDOH of proposed site/route for the new connection to the Delaware Shaft 20 and positive feedback was received regarding WJWW's overall plan.

Executive Session

At 5:13 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee Belmont seconded the motion, all in favor: "aye"

At 5:32 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor: "aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, July 28, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:32 p.m.