

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, August 23, 2022 at 4:45 p.m.**

**Present:**

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

**Approval of Minutes**

Trustee Elkind Eney made a motion to approve the minutes of the August 10, 2022 Board meeting.  
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

**Financial Reports and Approvals**

Trustee Murphy reviewed bank balances and highlighted significant claims to the Board, among them: Water Purchases from NYC (NYC Water Board), Distribution System Materials & Supplies (Carmel Winwater, Concrete Express and Ferguson), Payroll Costs, NYSHIP Monthly Health Insurance Premium (State of NY), Engineering Fees (Hazen, H2M and Wasp), and Monthly Electricity Billing (NY Power Authority).

Approval of Claims: Trustee Elkind Eney made a motion to approve 118 claims totaling \$1,864,861.  
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

No General Administration items to discuss at this time.

**Old Business**

- Rye Lake Filtration Plant:

- SEQR Update: Trustee Murphy said that he has been encouraging residents, who are commenting and expressing concern about the filtration plant, including those on social media outlets, to wait for the completion of the FEIS before forming any opinions. He explained to them that it's important to give the process, which is mandated by law, time to play out. The FEIS is expected to be completed in mid-September and presented to the Board for consideration. Lori Lee Dickson, General Counsel, shared that if the Board is satisfied that each and every comment on the DEIS has been sufficiently addressed, the Trustees will have the option to adopt the FEIS, which is then followed by a required minimum 10-day waiting period before issuing a Findings Statement.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
  - ELQ crews performed 4 service line repairs and one main repair. The WJWW crews performed one service line renewal and responded to 111 service calls. The Operations Department took a total of 83 samples - all came back within normal ranges.

### **Manager's Report**

No Manager's Report was needed at this time.

### **New Business**

- Approval of a Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal: Approval of a Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal, with a cost of \$150,000, was requested. This work is related to the computer system that that WJWW uses to monitor pressures, flows, tank levels, pump activity and more. Trustee Elkind Eney made a motion to approve the Woodard & Curran Operations Technical Assistance and Scada Contract Services Proposal, with a cost of \$150,000. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

- Approval of a Woodard & Curran Design and Assessment Services Proposal for Winged Foot Tank Base Access Improvement: Approval of a Woodard & Curran Design and Assessment Services Proposal for Winged Foot Tank Base Access Improvement, with a cost of \$46,950, was requested. This tank houses many antennas and is an important point of communication for emergency response, both for local communities and Westchester County. Currently there is a small manhole entryway, which is not large enough for WJWW to fit equipment needed for maintenance purposes. This improvement will improve WJWW access for equipment and will meet the needs of Westchester County, as well. Trustee Elkind Eney made a motion to approve the Woodard & Curran Design and Assessment Services Proposal for a Winged Foot Tank Base Access Improvement, with a cost of \$46,950. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

### **Executive Session**

No Executive Session was needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, September 13, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:59 p.m.