

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, July 28, 2015 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

Present

- Trustees Norman Rosenblum, Ron Belmont and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager

Absent:

- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the July 14, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 120 claims in the amount of \$1,762,098. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the operating budget and capital projects with the Board. The following items were discussed:

- Approval of local capital project for water infrastructure replacement related to 2015 paving projects in the TOM which is estimated at \$200,000. Trustee Seligson asked that the approval for this be delayed until the next meeting so that she can review the breakdown of the work that needs to be done.
- Approval of local capital project for water infrastructure replacement related to 2015 paving projects in the TOH which is estimated at \$150,000. Trustee Belmont made a motion to approve the local capital project. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Approval of 2015-2016 Mixed Fill Loading/Removal/Disposal Bid. WJWW received two bids. After review, Trustee Seligson made a motion to award the bid to Gentile Construction, the lowest responsible bidder. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager also presented the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of June 2015 was 2.352 billion gallons compared to 2.186 billion gallons through the end of June 2014 indicating a year-to-date increase of 7.6% over the same time period. The Manager reported that the highest usage so far to date this year was July 25th and July 26th.
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Replaced two non-functional 6 inch water main valves at the intersection of Creek Rd. and The Parkway related to paving projects.
 - Replaced multiple lead service connections on Center Ave. related to paving projects.
 - Replaced two non-functional 6 inch valves at intersection of Center Ave. and Plaza Ave. related to paving projects.
 - Installed additional 6 inch control valve at intersection of Center Ave. and Plaza Ave. related to paving projects in.
 - Replaced non-functional fire hydrant and associated valve near intersection of Center Ave. and Plaza Ave. related to paving projects.
 - Replaced lead service connection on Fulton St. related to paving projects.
 - Replaced lead service connections on Woodbine Ave. related to paving projects.
 - TOH
 - Repaired breaks on 4 inch water mains on Elmwood Ave. and on Oak St. related to fire hydrant.
 - Plugged old water service connection and made new tap on Pleasant Ridge Rd.
 - Trustee Belmont reported that the fire hydrant was shut off too fast on Elmwood and Oak Street and the street was pulled up. The Manager and Business Director will follow up and report back.
 - The Manager discussed applying for a New York State Grant for water compliance. The Kenilworth/Weaver Street Pipeline is shovel ready. HDR can prepare the grant application.
 - Trustee Seligson attended a meeting today on Sustainable Westchester and they discussed various topics such as the water management program, the tunnel shutdown for repairs and water loss. The Manager reported that WJWW has been provided with a draft agreement on a water demand management program. NYCDEP is looking for a 5% reduction in water use. The Manager and Business Director will discuss WJWW's demand management plans with the Board at a meeting in the near future

c. Storage Tank Rehabilitation/Repairs:

- Woodside Tank: A pre-construction conference was held on June 23rd with GHD and Nuco Painting to discuss work expected to start late Summer/early Fall 2015, followed by a winter break and a completion date before the peak 2016 season.
- Woodside Zone PRV at Old Lake St. D&B submitted a proposal for engineering criteria. After discussion, Trustee Rosenblum made a motion to approve the proposal for \$7,500. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Proposals were received from GHD and Hazen and Sawyer for the Flagler Drive water main improvements in the VOM. After review and discussion, Trustee Rosenblum made a motion to approve the proposal from GHD for a total cost of \$38,800. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

d. Meter Reading and Billing Status:

- Meter reading for TOH (7,000 +/-) is completed.
- Billing of TOH (7,000 +/-) is expected to be completed mid-July.
- WJWW is evaluating options for initiating a phased approach to instituting monthly meter reading and billing; possibly starting with the TOM in 2016.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Engineering work is progressing.
 - A meeting with TOH Bldg. Department is scheduled for July 29th.
 - A meeting with Morgan Stanley will be scheduled to discuss purpose and need for upgrading the pump station which is on WJWW property located within the Morgan Stanley site.
- Larchmont-Weaver Street Pump Station Upgrade:
 - Engineering work is progressing.

f. New York City Water Rates:

- New NYC water rates took effect July 1, 2015.
- Entitlement (Base) water rate charged to upstate customers increased by 9.87% to \$1,728.99 per MG.
- Excess per capita rate charged to upstate customers increased by 2.97% to \$5,093.58 per MG.
- Member Municipalities Water Rate Increases:
 - VOM approved a water rate increase on July 13th that ranged from +5% to +16% depending on the rate tier.
 - TOH approved a water rate increase of +9% on July 16th.
 - TOM approved a water rate increase of +12% on July 22nd.

g. New York City UV Disinfection/Chlorination

- WCDOH and NYSDOH has requested that WJWW update it's Vulnerability Assessment and Emergency Response Plan due to NYCDEP not chlorinating water for a 7 hour period on May 27th. WJWW ongoing consulting engineer for this project is H2M. They have submitted a proposal to update these reports. After discussion, Trustee Rosenblum made a motion to accept the proposal for a not to exceed amount of \$4,900. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

UV Alternative Status to Rye Lake Source

On July 7th after the meeting with NYCDEP, NYSDOH and WCDOH, WJWW conducted a tour for NYSDOH staff of the proposed UV alternative siting/routing for a new connection to the Delaware Shaft 20.

WJWW and HDR participated in a Grants webcast on July 15th on possible grant opportunities for the UV alternative.

NYSDOH has contacted WJWW's attorney to start the process of preparing a settlement agreement related to the WJWW's UV alternative plan in place of building a Rye Lake filter plant.

Executive Session

At 4:44 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee Belmont seconded the motion, all in favor: "aye"

At 5:04 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor: "aye"

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, August 11, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:04 p.m.