

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, October 25, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- Frank Arcara, General Superintendent (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the October 12, 2022 Board Meeting.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

Trustee Murphy reviewed bank balances and highlighted significant claims to the Board, as provided by David Birdsall, Business Director, ahead of the meeting. Among the significant claims were the following items: Third Quarter Sewer Rent Reimbursements to Members, Repair/Replacement of Maintenance Garage Floor Damaged by Hurricane Ida (Etre Associates), Payroll Costs (two payroll periods), Distribution System Materials & Supplies (Pipe, Valves, Components) (Capitol Supply), Engineering Fees (Woodard & Curran, SCADA for interconnections, various projects), Primary Electrical Power (New York Power Authority), Infrastructure Tax (City of New Rochelle), Customer Refund for Duplicate Payment (Sunstone Red Oak).

Approval of Claims: Trustee Elkind Eney made a motion to approve 98 claims totaling \$1,959,846.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Insurance Renewal: Trustee Murphy read a prepared statement from David Birdsall, Business Director, about the renewal of insurance coverage for Property, General Liability, Public Officials Liability, Auto, Cyber, Crime, which explained that the insurance estimate is nearing completion. As the renewal date is November 1st and the next Board meeting will fall after that date, the Business Director is requesting approval from the Board at this meeting to bind coverage. It was explained that currently, the quote is \$251 thousand which is 5% over last year. Given the general insurance market (rates on the rise), two additional

vehicles on the auto policy, and some adverse experience related to Hurricane Ida, the increase is considered reasonable. It was noted that there are some additional adjustments to insured values and upgrades in coverage (cyber in particular) that are under review that could raise the premium somewhat. Although a final premium amount has not been submitted at this time, the Business Director recommend, to be safe, that the Board approve WJWW to bind coverage for a not-to-exceed premium amount of \$275 thousand, with the expectation that the premium will be lower. Trustee Dionisio made a motion to approve the insurance renewal for Property, General Liability, Public Officials Liability, Auto, Cyber, Crime in the not-to-exceed amount of \$275 thousand. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Tax Levy Transfer / TVOH: Trustee Murphy made a motion to approve a resolution for the Tax Levy Transfer in the amount of \$169,013.07 to the Town/Village of Harrison. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

No General Administration items to discuss at this time.

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, explained that the Findings Statement has been issued and that despite recent discussions about late arriving correspondence from a couple of the Involved agencies, the Board can be assured that there is no question that WJWW provided all the agencies with proper documentation, as required by law. Based on direct conversations with one of the agencies it was revealed that a change in personnel may have resulted in their belief, and subsequent misstatement in their correspondence, that they were not in receipt of documents that WJWW sent. WJWW is working to respond to comments from NYSDEC and NYCDEP with the level of detail they are looking for. It was pointed out that the list of Involved agencies is deep and that these are two of the many Involved agencies included in the process, some of whom have been actively working along with WJWW’s technical team. Any applications that can be submitted at this time, have been. The Board will be kept up-to-date with any project updates as WJWW continues to move forward with the process.
- Project, System Maintenance and Operational Updates:
 - Lakeside Drive (TOM) Local Capital Project: Frank Arcara, General Superintendent provided on update on this project, explaining that plans have been completed and

submitted to WCDOH for review. Once approvals are received from WCDOH, WJWW Emergency Priority Services Contract provider, ELQ, will begin work to replace the broken water main, which has been designated a Priority project. It is expected that the main will be put into service approximately 2 weeks from date of WCDOH approval. Frank Arcara, General Superintendent will reach out to WCDOH for the timing of their review of the plans and will keep the Board apprised of the situation.

- ELQ crews performed one 4” water main repair, 8 service line repairs and one hydrant replacement. The WJWW Service Department responded to 269 service calls and crews performed 89 seasonal turn-offs (seasonal irrigation) and 10 backflow inspections. Operations Department took a total of 77 samples - all came back within normal range.

Manager’s Report

No Manager’s Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, November 8, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 5:07 p.m.