

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, November 30, 2022 at 4:45 p.m.**

**Present:**

- Trustees: Thomas Murphy (in-person) and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jackie Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

**Approval of Minutes**

Trustee Dionisio made a motion to approve the minutes of the November 9, 2022 Board Meeting.  
Trustee Murphy seconded the motion, all in favor:

|                     |             |
|---------------------|-------------|
| Trustee Murphy      | “aye”       |
| Trustee Dionisio    | “aye”       |
| Trustee Elkind Eney | not present |

**Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchased from NYC (Month of August) (NYC Water Board), Annual Funding to NYS Retirement System (NY State & Local Retirement), Progress Payment Purchase Booster Station Upgrades Project Phase 2 (Etre Associates), NYSHIP Premiums (November & December) (State of New York), Workers Compensation Insurance Annual Premium (PERMA), Payroll Costs (three payroll periods), Monthly Primary Electric Power (October) (New York Power Authority) and Engineering Fees (H2M, Operations and Purchase Tanks; W&C, Wholesale Interconnections; Wasp, Mamaroneck Ave Bridge & Garage Remediation)

Approval of Claims: Trustee Dionisio made a motion to approve 124 claims totaling \$3,632,919.  
Trustee Murphy seconded the motion, all in favor:

|                     |             |
|---------------------|-------------|
| Trustee Murphy      | “aye”       |
| Trustee Dionisio    | “aye”       |
| Trustee Elkind Eney | not present |

**General Administration:**

- Tax Levy Transfer / TOM: Trustee Murphy made a motion to approve a resolution for the Tax Levy Transfer in the amount of \$32,382.42 to the Town of Mamaroneck. Trustee Dionisio seconded the motion, all in favor:

|                     |             |
|---------------------|-------------|
| Trustee Murphy      | “aye”       |
| Trustee Dionisio    | “aye”       |
| Trustee Elkind Eney | not present |

- Rye Lake Turbidity Curtain: David Birdsall, Business Director, introduced a Hazen & Sawyer Engineering proposal for the replacement of the Rye Lake Turbidity Curtain, which must be replaced due to ripping and overall deterioration of this fabric-like drape that hangs from the surface of the water to the floor of the lake. It is strategically located in the lake to prevent suspended solids or extended particles from run-off and storm drain discharge, from entering Rye Lake. Zach Wasp, Assistant Civil Engineer, explained that this engineering proposal does not provide a total project cost, in part, because Hazen is still analyzing different curtain materials, which have great cost differentials. Their analysis will also take into consideration the expected longevity and life of the proposed curtain materials. Recommendations to the Board will be made once a review of all options has been completed. Trustee Murphy made a motion to approve the Hazen & Sawyer Engineering Services proposal for the replacement of the Rye Lake Turbidity Curtain, in the amount of \$83,700. Trustee Dionisio seconded the motion, all in favor:

|                     |             |
|---------------------|-------------|
| Trustee Murphy      | “aye”       |
| Trustee Dionisio    | “aye”       |
| Trustee Elkind Eney | not present |

### **Old Business**

- Rye Lake Filtration Plant:
  - SEQR Update: Lori Lee Dickson, General Counsel, explained that the consultant team is continuing to work diligently on the site plan in response to comments received from the NYSDEC. Applications for permits have been submitted to the NYSDEC, which include the SPDES (State Pollutant Discharge Elimination System) and Wetland permits. Trustee Murphy reminded everyone that a Water Infrastructure Improvement Grant, to provide funding of up to \$5 million for the Rye Lake Filtration Plant, has been awarded to WJWW.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
  - ELQ crews performed 4 lead service line repairs, one hydrant replacement and 2 valve replacements. The Operations Department took a total of 110 samples - all came back within normal range.
  - At the request of Trustee Murphy, Frank Arcara, General Superintendent, said that he would provide the Board with an estimate as to how many linear feet of lead service lines exist in the WJWW distribution system.

### **Manager's Report**

No Manager's Report was needed at this time.

### **New Business**

No New Business to discuss at this time.

### **Executive Session**

No Executive Session was needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, December 13, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

|                     |             |
|---------------------|-------------|
| Trustee Murphy      | “aye”       |
| Trustee Dionisio    | “aye”       |
| Trustee Elkind Eney | not present |

The meeting adjourned at 5:01 p.m.