

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, December 13, 2022 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney* (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jackie Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

*Trustee Elkind Eney arrived at 4:52 p.m.

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the November 30, 2022 Board Meeting.
Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	Not Present

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: WJWW Income Distribution to Members (4th of 4 installments), Water System Repairs, Maintenance, Main and Infrastructure Replacement Projects (Etre), Fire Hydrants (EJ Prescott), Progress Payment for UV Facility Building Contractor (Engineered Fluid), Engineering Fees (Hazen, Filter Plant; H2M, Tank Rehabs; Woodard & Curran, SCADA; Wasp, Remediation & Water Mains), Payroll Costs (two payroll periods), NYSHIP Monthly Health Insurance Premium (State of NY), Maintenance Garage Remediation Project (ACA Environmental and Adelaide Environmental), Progress Payment for Purchase Tank Rehab Project (NUCO), Water Meters (Core & Main)

Approval of Claims: Trustee Elkind Eney made a motion to approve 160 claims totaling \$3,101,421.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

No General Administration items to discuss at this time.

Old Business

- Rye Lake Filtration Plant:
 - SEQR Update: Lori Lee Dickson, General Counsel, explained that there are no new updates at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - ELQ crews performed 1 valve replacement, 3 water main repairs and 4 service line renewals, while WJWW crews performed 2 service line renewals and 2 curb valve repairs. The Service Department responded to 234 service calls and the Operations Department took a total of 71 samples - all came back within normal range.
 - Mamaroneck Ave. & Boston Post Rd. (VOM): WJWW crews successfully repaired a water main break at this location over the weekend.
 - Lakeside Drive (TOM): WJWW is still waiting for WCDOH approval and that once the approval is received, work will begin. In the meantime, WJWW has backfilled holes and performed a temporary restoration so that there are no plates in the road heading into the winter months. It is likely this project will be completed in the spring.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, December 27, 2022, at 4:30 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:00 p.m.