

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, January 10, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Rich Dionisio (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the December 27, 2022 Board Meeting. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Main Pipe and Accessories (Capitol Supply and Carmel Winwater), Payroll Costs (two payroll periods), Sealing of New Concrete Floor in Maintenance Garage (Industrial Floorworks), Inspection of Rye Lake Plant Intake (Marine Infrastructure) and Annual Chemical Bulk Storage Inspections & Reports for Water Treatment Plants (Dvirka & Bartilucci Engineers)

Approval of Claims: Trustee Dionisio made a motion to approve 70 claims totaling \$360,037. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- David Birdsall, Business Director, presented the following project updates:
 - Brevoort Lane Water Main Replacement (Project A1384): This is a joint capital improvement project for the replacement of 425 linear feet of asbestos cement water main in the Greenhaven area, in the Rye Outside District. The estimated total project cost, originally projected to be \$400,000, has increased to \$600,000. The \$200,000 cost increase is the result of a longer project duration, significantly more rock removal than

anticipated and additional costs resulting from the need to relocate a section of the water main from a bridge and traverse a wetland in compliance with NYS DEC requirements. As with prior Rye Outside District projects of this kind, the members will finance the project and debt service costs of the members will be recovered over time through a capital recovery charge to residents of the Rye Outside District. Trustee Elkind Eney made a motion to approve an amendment to joint capital project A1384 to increase the authorized cost by \$200,000, bringing the total project cost to \$600,000. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Purchase Booster Pump Station and Related PRV Upgrades - Phase 2, (Project A1387): This is the second phase of a joint capital improvement project to upgrade the pump station and pressure regulator at Purchase Street which involved further site work, piping modifications, additional pump/control upgrades and electrical service modifications with an original estimated cost of \$900,000. The revised cost is \$1.1 million. Approval of an amendment is needed to increase the authorized cost by \$200,000, which is the result of the need to replace electrical service connections between the street and the building, higher material costs and some additional pipe work. Trustee Dionisio made a motion to approve the amendment to joint capital project A1387 to increase the authorized cost by \$200,000, bringing the total project cost to \$1.1 million. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Following approval of the amendments for cost increases to the Brevoort Lane and the Purchase Booster Pump Station Upgrades projects, the Business Director shared that although realistic project cost estimates updates are provided to the member municipalities, there are at times unforeseen issues that arise when projects are underway. WJWW will work to improve frequency of notification to the member municipalities for their budgeting purposes.

- Election of Officers: The Trustees were approved, by unanimous elections, to the following WJWW Board of Trustees positions:

Trustee Murphy to the position of Chairperson, Trustee Elkind Eney to the position of Vice Chairperson, and Trustee Dionisio to the position of Clerk/Treasurer. Trustee Murphy made a motion to appoint the Trustees to these WJWW Board of Trustee positions. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Approval of 2023 Board of Trustees Meeting Calendar: Trustee Murphy made a motion to approve the WJWW Board of Trustees Meeting Calendar for 2023 with meetings scheduled to take place on the 2nd and 4th Tuesdays of each month. Any changes to the calendar will be

noticed in advance of the affected meetings and the calendar as adopted, in its entirety, will be provided to the Reporter Dispatch for publication. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:
 - No new updates at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - The WJWW crews performed one hydrant replacement, one service line repair and one water main repair. ELQ crews performed 4 service line repairs and one water main repair. The Operations Department took a total of 75 samples - all came back within normal ranges.

Manager’s Report

No Manager’s Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, January 24, 2022, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 5:10 p.m.