

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 28, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Jaine Elkind Eney (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the February 14, 2023 Board Meeting.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

Trustee Murphy reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water System Repairs, Maintenance, Main and Infrastructure Replacement Projects, Payroll Costs, Distribution System Materials & Supplies, Progress Payment Purchase Water Storage Tank Rehabs Projects, Monthly Primary Electric Power (January), Engineering Fees, and Monthly Dental, Life & AD&D insurance (March).

Approval of Claims: Trustee Elkind Eney made a motion to approve 107 claims totaling \$640,194.
Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

No General Administration items to discuss at this time.

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.

- Project, System Maintenance and Operational Updates:
 - No Project Updates were reported at this time.
 - WJWW crews performed a 6” valve replacement and 1 curb stop replacement, while ELQ crews performed 2 curb valve replacements, 2 water main repairs and 1 fire hydrant replacement. The Service Department responded to 185 service calls and the Operations Department took a total of 75 samples - all came back within normal range.

Manager’s Report

No Manager’s Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

There will be a Special Meeting for the Board of Trustees on March 7, 2023, at 4:45 p.m., which will be for purposes of Executive Session only. The next regularly scheduled Board of Trustees meeting will be on Tuesday, March 14, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:53 p.m.