

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, April 11, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the March 28, 2023 Board Meeting minutes. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Claims to be approved for this meeting are approximately \$766 thousand, significant items totaling approximately \$642 thousand are as follows: Water Meters and Related Equipment (Core & Main), Payroll Costs (two payroll periods), Chlorination Equipment and Analyzer Equipment Maintenance (GP Jager and Hach), Water Distribution System Materials (Capitol Supply, Carmel Winwater and Concrete Express), Water Infrastructure Tax (City of New Rochelle), County Pipeline Buy-In Amortization (Westchester County Water District #1), Filter Plant Project Legal & Communications (Bryan Cave and CoComm), Dive & Inspection Services for Turbidity Curtain Project (Marine Infrastructure), Contractor Payment Rehab of Purchase Water Storage Tanks (NUCO), and Annual Software Maintenance New Utility Billing System (Continental Utilities)

Approval of Claims: Trustee Elkind Eney made a motion to approve 141 claims totaling \$765,583. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

General Administration:

- Tax Levy Transfer / VOM: Trustee Murphy made a motion to approve a resolution for the Tax Levy Transfer in the amount of \$146,045.02 to the Village of Mamaroneck. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - Lakeside Drive (TOM) Water Main Replacement: Frank Arcara, General Superintendent, shared that WJWW resubmitted an application to the Westchester County Department of Health three weeks ago, and that they have indicated they will be reviewing the resubmitted application early next week.
 - Fire Department Hydrant Use Notification: Trustee Elkind Eney inquired as to what, if any, steps the Fire Department should take about notifying WJWW when they use a fire hydrant. Frank Arcara, General Superintendent, explained that the Fire Department should call the WJWW Distribution emergency number in advance at (914) 424-4371, to inform the on-call staff member that they are operating a hydrant. Hydrant use notification will help WJWW identify a potential source for brown water complaints should we receive calls from the public.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Wednesday, April 26, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	Not Present
Trustee Elkind Eney	"aye"

The meeting adjourned at 4:58 p.m.