

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 9, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy, Rich Dionisio and Jaine Elkind Eney (all in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the April 26, 2023 Board Meeting minutes. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Infrastructure Repairs and Replacements (Etre Associates), Payroll Costs (two payroll periods), Ford F150 Vehicle (NYS Contract Vendor - Hempstead Lincoln Mercury), Water Meters (Core & Main), Water Treatment Chemicals (Amrex and JCI), and Filter Plant Project Legal & Architectural Services (Nexus and McCarthy Fingar).

Approval of Claims: Trustee Elkind Eney made a motion to approve 132 claims totaling \$941,079. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- Amendment to West Street & Avondale Road Water Main Replacement (TVOH): An amendment to local capital project (A-1383) in Harrison is proposed due to an increase in the project scope with respect to the installation of valve clusters to properly connect the new water main to WJWW’s distribution system, which has involved additional materials and labor. The total revised project cost is \$520,000. An amendment to the original project cost of \$120,000 is required. This priority project involves the replacement of 537 linear feet of 6-inch cast iron water main (buried up to depths of 10 feet deep, which is far in excess of WJWW’s design standard of 4 feet), with 8 inch ductile iron pipe. The existing pipe has broken repeatedly in recent years due to its age and deteriorated condition, resulting in costly repairs. In addition, to

the pipe, this project also included the replacement of associated tees, valves, one fire hydrant, and six service connections with meter pits. Trustee Dionisio made a motion to approve an amendment to the local capital project cost of \$120,000 at West Street & Avondale Road (A-1383) in Harrison, bringing the total revised project cost to \$520,000. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Grounds Maintenance Contract: David Birdsall, Business Director, presented two bids that were submitted for the annual grounds maintenance contract, which includes all WJWW facility locations. Perfection Plus, who currently provides the grounds maintenance, submitted the lowest bid at \$13,840, while Alfredo Landscaping submitted a bid of \$20,500. Trustee Murphy made a motion to approve a one-year contract for the grounds maintenance contract with Perfection Plus for \$13,840. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- 2023 Income Distributions: David Birdsall, Business Director, provided the Trustees with proposed amounts and timing of 2022 income distributions to be made in 2023. The first of four proposed installments is expected to be part of the claims to be discussed and approved at the May 23rd Board meeting. Disbursements will be made following approval by the Board at that meeting.
- Park Lane Tank No. 2 Present Condition Evaluation Proposal / H2M: David Birdsall, Business Director, and Frank Arcara, General Superintendent, presented the H2M Present Condition Evaluation proposal for the Park Lane Water Storage Tank No. 2. This is the first step in assessing the condition of the tank to identify what needs to be done and is not for the rehabilitation work itself. It was noted that this is the last tank of WJWW’s seven tanks to be rehabilitated. Trustee Dionisio made a motion to approve the H2M proposal for the Park Lane Tank No. 2 Present Condition Evaluation proposal, in the amount of \$11,750. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates:
 - Lakeside Drive (TOM): WCDOH will be reviewing the application this week, with approvals expected next week. Work will begin in the next couple of months.

- ELQ crews performed 4 curb stop replacements and 1 fire hydrant repair, while ELQ crews performed 4 service line renewals and 1 fire hydrant replacement. The Service Department responded to approximately 186 service calls and the Operations Department took a total of 70 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, May 23, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:01 p.m.