WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, June 13, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Jaine Elkind Eney (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the May 23, 2023 Board Meeting minutes. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Sewer Rent Disbursements, First Quarter 2023, Water Infrastructure Repairs and Replacements (Etre Associates), Meters, Parts, Pits (Carmel Winwater, Core & Main, and Ferguson), Rye Lake UV Facility Project (Building/Equipment) (Engineered Fluid Inc), Engineering Services for Filter Plant Project (Hazen), Payroll Costs (Three payroll periods), NYSHIP Health Insurance Premium (July) (New York State), and Engineering Services for Shaft 22 Chlorination Project (Woodard & Curran)

Approval of Claims: Trustee Elkind Eney made a motion to approve 180 claims totaling $2,376,131. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

General Administration:

- PKF O'Connor Davies Audit/Financial Review: Alan Kassay and Lawrence Feldman, representatives from PKF O'Connor Davies, reviewed the 2022 audited financial statements with the Board.

- Approval of Revised Cost Estimate for Shaft 22 (Delaware Aqueduct) Chlorination System (Project A-1365): This is a joint capital improvement project to provide chlorination at the Shaft

22 water source in Yonkers. The original estimated total project cost, inclusive of engineering was $796,000, which has now been increased, by $204,000 to $1 million, to cover supply chain/inflation driven cost increases in materials, equipment and labor, as well as additional scope. David Birdsall, Business Director, shared that this project was specifically identified in the latest five-year capital improvement plan. The revised member shares are as follows: VOM $276,000, TOM $186,000, and TVOH $538,000. Trustee Elkind Eney made a motion to approve an amendment to joint capital project Shaft 22 (Delaware Aqueduct) Chlorination System (A-1365), to increase the authorized cost by $204,000, bringing the total project cost to $1,000,000. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

Old Business

- Rye Lake Filtration Plant:
    - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
    - Lakeside Drive (TOM): WCDOH approval has still not been received, but it is expected in the coming week. The equipment has been ordered and ELQ is ready to begin the work, once approval is received. The job should be completed in about 2 weeks.
    - WJWW crews performed 1 water main repair and 2 curb stop replacements, and ELQ crews performed 4 service line renewals and 2 fire hydrant replacements. The Service Department responded to approximately 213 service calls and the Operations Department took a total of 113 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

- Approval of TOM Local Capital Project for Replacement of Water Main on Country Lane: The replacement of approximately 283 linear feet of transite water main on Country Lane, with an estimated project cost of $250,000 (inclusive of all engineering and construction related costs), was requested. This project is necessary because of a water main break that occurred in this area. WJWW crews confirmed the location of the leak and isolated it. WCDOH requires the replacement of the section of water main and not just a repair because of the nature of transite pipe. This replacement will keep WJWW on track to ultimately replace all transite pipe in the WJWW distribution system. Trustee Elkind Eney made a motion to approve the replacement of approximately 283 linear feet of transite water main on Country Lane, TOM, with an estimated

project cost of $250,000 (inclusive of all engineering and construction related costs). Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

- Approval of Wasp Engineering Engineering Services Proposal for the Replacement of Water Main on Country Lane, TOM: Approval of Wasp Engineering Engineering Services proposal related to the replacement of approximately 283 linear feet of transite water main on Country Lane, TOM, with a cost of $24,025, was requested. This work is necessary due to a transite water main break in this area and is included in the total estimated project cost of $250,000. Trustee Murphy made a motion to approve the Wasp Engineering Engineering Services proposal for the replacement of approximately 283 linear feet of transite water main on Country Lane, TOM, with a cost of $24,025. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, June 27, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	"aye"
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:20 p.m.