

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, June 27, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Jaine Elkind Eney (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the June 13, 2023 Board Meeting minutes. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Second Installment of 2022 Income Distributions, Purchases from NYC (March) (NYC Water Board), Payroll Costs (Two payroll periods), Replacement Forklift (Tri-Lift), Rye Lake Turbidity Curtain Replacement Project (Marine Infrastructure), Water Treatment Chemicals (Coyne and JCI), and Primary Electrical Power (March) (NY Power Authority).

Approval of Claims: Trustee Elkind Eney made a motion to approve 133 claims totaling \$2,286,973. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- Pressure Wash Proposal - Purchase Booster Station Building and Park Lane Tank #1: Frank Arcara, General Superintendent, presented a proposal submitted by Hydro Wash Inc. for power washing services at two WJWW locations: 419 Purchase Street Booster Station building and Park Lane Tank #1, in the amount of \$10,000. Routine inspections of WJWW facilities revealed that pressure washing of the exterior of these two facilities was needed. Trustee Murphy made a motion to approve proposal submitted by Hydro Wash Inc. for power washing services at 419 Purchase Street Booster Station building and Park Lane Tank #1, in the amount of \$10,000. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - Lakeside Drive (TOM): Following WCDOH approval, which was received last week, pressure testing and chlorination is expected to begin this week. Sampling will be done over the weekend. It is estimated that work will be completed on this project next week.
 - WJWW crews performed 1 water main repair, 1 fire hydrant replacement and 2 curb valve replacements, and ELQ crews performed 4 water main repairs. The Service Department responded to approximately 224 service calls and the Operations Department took a total of 75 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, July 11, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:52 p.m.