

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Wednesday, September 13, 2023 at 4:45 p.m.

Present:

- Trustees: Jaine Elkind Eney (in-person) and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the August 22, 2023 Board Meeting minutes. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Payroll Costs (three payroll periods), NYSHIP Health Insurance Premium (October) (New York State), Distribution System Materials & Equipment (Carmel Winwater, Capitol Supply, Core & Main), Shaft 22 Chlorination System (Joint Capital Project A1365) (Lanza Electric and McGuire Mechanical) and Infrastructure Taxes (City of Rye).

Approval of Claims: Trustee Dionisio made a motion to approve 116 claims totaling \$514,072. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Murphy	not present
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- No General Administration items were reported at this time.

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.

- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - ELQ crews performed 1 hydrant replacement, 2 water main repairs and 1 blow off, while WJWW crews performed 1 hydrant replacement and 1 curb valve replacement. The Service Department responded to approximately 158 service calls and the Operations Department took a total of 108 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, September 26, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Elkind Eney seconded the motion:

Trustee Murphy	not present
Trustee Dionisio	"aye"
Trustee Elkind Eney	"aye"

The meeting adjourned at 5:02 p.m.