

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 14, 2023 at 4:45 p.m.

Present:

- Trustees: Thomas Murphy (in-person), Jaine Elkind Eney (in-person), and Rich Dionisio (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Elkind Eney made a motion to approve the minutes of the October 24, 2023 Board Meeting minutes. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (Month of July) (NYC Water Board), Payroll Costs (Three payroll periods), Distribution System Materials & Equipment (Carmel Winwater, Capitol Supply, Core & Main), Water Treatment Chemicals (Amrex, JCI, Hach), SCADA System Technical Support (Woodard & Curran), and Water Infrastructure Related Taxes (City of Rye).

Approval of Claims: Trustee Elkind Eney made a motion to approve 152 claims totaling \$2,193,723. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

General Administration:

- Tax Levy Transfer / TVOH: Trustee Elkind Eney made a motion to approve a resolution for the Tax Levy Transfer in the amount of \$218,609.29 to the Town/Village of Harrison. Trustee Dionisio seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

- Waverly Avenue Bridge (VOM): The Joint Capital Project number assigned to the Waverly Avenue Bridge project has been changed from A-1397 to A-1400, and the total 16” water main to be replaced was revised from 160 linear feet to 171 linear feet. The project cost remained unchanged.

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates: Frank Arcara, General Superintendent, provided the following updates:
 - WJWW crews are finishing up Fall hydrant flushing, with the work expected to be completed this Monday night into Tuesday morning.
 - ELQ crews performed 3 water main repairs, 2 service line replacements, and 1 hydrant replacement. The Service Department responded to approximately 173 service calls and the Operations Department took a total of 110 samples - all came back within normal range.

Manager’s Report

No Manager’s Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, November 28, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Dionisio seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	“aye”
Trustee Elkind Eney	“aye”

The meeting adjourned at 4:58 p.m.