

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, November 28, 2023 at 4:45 p.m.**

**Present:**

- Trustees: Thomas Murphy (in-person) and Jaine Elkind Eney (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

**Approval of Minutes**

Trustee Elkind Eney made a motion to approve the minutes of the November 14, 2023 Board Meeting minutes. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

**Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (August) (NYC Water Board), Member Municipality 2022 Income Distributions (4th of 4 Installments), Reissued Check to Town of Harrison for Lost Check (Voided) for 2nd of 4 Installments (Town of Harrison), Water Infrastructure Repairs, Replacements, Priority Projects (Etre Associates), Annual Retirement System Funding (NYS and Local Retirement System), Payroll Costs (Two payroll periods), Workers Compensation Insurance Annual Premium (PERMA), and Legal Fees (Bryan Cave and McCarthy Fingar)

Approval of Claims: Trustee Elkind Eney made a motion to approve 127 claims totaling \$4,935,453. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

**General Administration:**

- Approval of Park Lane #2 Water Storage Tank Rehabilitation Project / Joint Capital Project (A1397): David Birdsall, Business Director, presented for approval, an H2M Engineering Services proposal for the Park Lane #2 Water Storage Tank Rehabilitation, in the amount of \$273,000. The total estimated cost of the project, which was included in the 2024 Capital Plan, is \$2.1 million (inclusive of the engineering costs). Work is expected to get underway in 2<sup>nd</sup> or 3<sup>rd</sup>

Quarter of 2024. Trustee Elkind Eney made a motion to approve the H2M proposal for the Park Lane #2 Water Storage Tank Rehabilitation, with an estimated total project cost of \$2.1 (inclusive of engineering services in the amount of \$273,000). Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

- Approval of Rye Lake Filtration Plant Additional Engineering Services Proposal: David Birdsall, Business Director, presented for approval, a Hazen & Sawyer proposal for Additional Engineering Services for the Rye Lake Filtration Plant, in the amount of \$816,700. The request is necessary because of litigation which has broadened the scope of the project, which has required additional engineering and permitting. The proposed additional engineering cost will not result in an increase of the overall project cost because it falls within the contingency. Trustee Elkind Eney made a motion to approve the Hazen & Sawyer Rye Lake Filtration Plant Additional Engineering Services proposal in the estimated amount of \$816,700. Trustee Murphy seconded the motion, all in favor:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

### **Old Business**

- Rye Lake Filtration Plant:
  - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates:
  - No new updates were reported at this time.

### **Manager’s Report**

In lieu of a Manager’s Report, Paul Kutzy, WJWW Manager, took a moment to thank Mayor Murphy for his stewardship, noting that during his tenure as Chair of the WJWW Board of Trustees, the Mayor presided over a period of great renewal at WJWW. He said that Mayor Murphy is owed a debt of gratitude and that his leadership will be sorely missed. Mayor Murphy then shared that it had been a pleasure to work with the staff of WJWW, to watch over the renewal that has taken place, and that he appreciates Paul Kutzy’s leadership. The Mayor said that he looks forward to seeing the filtration plant built and seeing his children and grandchildren drinking filtered water.

### **New Business**

No New Business to discuss at this time.

### **Executive Session**

No Executive Session was needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Tuesday, December 12, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Elkind Eney made a motion to adjourn the meeting. Trustee Murphy seconded the motion:

Trustee Murphy	“aye”
Trustee Dionisio	Not Present
Trustee Elkind Eney	“aye”

The meeting adjourned at 5:05 p.m.