

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, December 12, 2023 at 4:45 p.m.**

#### **Present:**

- Trustees: Jaine Elkind Eney (in-person), Rich Dionisio (in-person), and Sharon Torres (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Jacqueline Briggs, Assistant Civil Engineer (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

**Election of Officers:** As a result of vacancies to the following Board positions, the Trustees were approved, by unanimous elections, to the following positions:

Trustee Dionisio made a motion to appoint Trustee Elkind Eney to fill the unexpired term in the position of Chairperson, WJWW Board of Trustees. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Dionisio	“aye”
Trustee Torres	“aye”

Trustee Dionisio made a motion to appoint Trustee Torres to fill the unexpired term in the position of Vice Chairperson, WJWW Board of Trustees. Trustee Elkind Eney seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Dionisio	“aye”
Trustee Torres	“aye”

#### **Introductions**

Lori Lee Dickson, General Counsel, welcomed Mayor Torres to the WJWW Board of Trustees as she transitions into her dual roles as the new Mayor for the Village of Mamaroneck and as a new Trustee for WJWW. WJWW staff took a moment to introduce themselves by sharing their names and titles. Trustee Elkind Eney also welcomed Trustee Torres and took a moment to praise WJWW, saying that she receives positive feedback from residents about the staff of WJWW.

#### **Approval of Minutes**

Trustee Dionisio made a motion to approve the minutes of the November 28, 2023 Board Meeting minutes. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Dionisio	“aye”
Trustee Torres	“aye”

## **Financial Reports and Approvals**

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYC (September) (NYC Water Board), Water Infrastructure Repairs, Replacements, Priority Projects (Etre Associates), Reissued Check to Town of Harrison for Stopped Check (Stolen from US Mail) for 3rd Quarter Sewer Rent Reimbursement (Town of Harrison), NYSHIP Health Insurance Premium (November & December) (State of New York), Payroll Costs (Two payroll periods), Property & Liability Insurance Premium Installments (Arthur Gallagher), and Main Electric Power (October) (NY Power Authority)

Approval of Claims: Trustee Dionisio made a motion to approve 206 claims totaling \$3,859,871. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Dionisio	“aye”
Trustee Torres	“aye”

General Administration:

No General Administration was needed at this time.

## **Old Business**

- Rye Lake Filtration Plant:

New York State Drinking Water Intermunicipal Grant Award (DWIMG) - The New York State Environmental Facilities Corporation has awarded WJWW a \$30 million grant for the Rye Lake Filtration Plant. David Birdsall, Business Director, explained that this will go a long way to help defray the costs of the project for WJWW ratepayers.

- Project, System Maintenance and Operational Updates:

ELQ crews performed 3 fire hydrant replacements and 1 water main repair, while WJWW crews performed 3 curb valve replacements and 2 water sample station installations. The Service Department responded to 152 service calls and the Operations Department took a total of 73 samples - all came back within normal range.

## **Manager's Report**

Paul Kutzy, Manager, welcomed Trustee Torres to the Board and shared that he looks forward to working together with Trustee Torres going forward.

## **New Business**

- WJWW Labor Counsel Agreement Resolution: Lori Lee Dickson, General Counsel, presented a resolution to the Board to terminate the existing WJWW labor counsel retainer agreement with Lamb & Barnosky, effective January 1, 2024, and to enter into a new labor counsel retainer agreement with Keane & Beane, effective January 1, 2024. Richard Zuckerman, Esq., previously

with Lamb & Barnosky, will be joining Keane & Beane in his new role as Partner. Trustee Dionisio made a motion to retain the labor counsel services of Richard Zuckerman, Esq., formerly of Lamb & Barnosky, LLP, and to transfer labor counsel services to Mr. Zuckerman's new firm of Keane & Beane, effective January 1, 2024. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	"aye"
Trustee Dionisio	"aye"
Trustee Torres	"aye"

### **Executive Session**

No Executive Session was needed at this time.

### **Date of Next Meeting**

The next Board of Trustees meeting is scheduled for Wednesday, December 27, 2023, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Torres seconded the motion:

Trustee Elkind Eney	"aye"
Trustee Dionisio	"aye"
Trustee Torres	"aye"

The meeting adjourned at 5:05 p.m.