

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 23, 2024 at 4:45 p.m.

Present:

- Trustees: Jaine Elkind Eney (in-person), Sharon Torres (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (in-person)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Frank Arcara, General Superintendent (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the January 9, 2024 Board Meeting minutes. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Sewer Rent Distributions for the 4th Quarter of 2023, Sewer Lateral Program Distribution to Town of Harrison (Oct/Nov/Dec 2023), Payroll Costs (Two Payroll Periods), Contractor Final Payment Rehab of Purchase Water Storage Tanks (Nuco Painting), Hydrants, Meters, Pipe, Valves, K-Crete & Other Water Distribution System Materials (Ferguson, Capital Supply, Carmel Winwater, Dakota, and Core & Main), NYSHIP Health Insurance Premium (February) (State of New York), Engineering Services (Woodard & Curran, Hazen, and Wasp), and Infrastructure Taxes (City of New Rochelle)

Approval of Claims: Trustee Dionisio made a motion to approve 133 claims totaling \$1,834,102. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

General Administration:

No General Administration was needed at this time.

Old Business

- Rye Lake Filtration Plant:

- No new updates were reported at this time.
- Project, System Maintenance and Operational Updates:
 - ELQ crews performed 3 fire hydrant replacements, 2 water main repairs, and 1 service line renewal, while WJWW crews performed 1 lead service line renewal and 1 curb stop renewal. The Service Department responded to approximately 149 service calls and the Operations Department took a total of 68 samples - all came back within normal range.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business was needed at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, February 13, 2024, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Torres seconded the motion:

Trustee Elkind Eney	"aye"
Trustee Torres	"aye"
Trustee Dionisio	"aye"

The meeting adjourned at 4:58 p.m.