

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, February 13, 2024 at 4:45 p.m.

Present:

- Trustees: Jaine Elkind Eney (in-person), Sharon Torres (in-person), and Rich Dionisio (in-person)
- Lori Lee Dickson, General Counsel (via videoconferencing)
- Paul Kutzy, Manager (in-person)
- David Birdsall, Business Director (via videoconferencing)
- Zach Wasp, Assistant Civil Engineer (via videoconferencing)

Approval of Minutes

Trustee Dionisio made a motion to approve the minutes of the January 23, 2024 Board Meeting minutes. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

Financial Reports and Approvals

David Birdsall, Business Director, reviewed bank balances and presented claims to the Board highlighting significant items, among them: Water Purchases from NYCDEP (New York City Water Board), Water Infrastructure Repairs, Replacements, Priority Projects (Etre Associates), Payroll Costs (Three Payroll Periods), NYSHIP Health Insurance Premium (March) (State of New York), Meters & Meter Transmitters (Core & Main), Water Treatment Chemicals (Amrex, JCI, and Shannon), and Main Electric Power (December) (NY Power Authority).

Approval of Claims: Trustee Dionisio made a motion to approve 143 claims totaling \$1,700,631. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney	“aye”
Trustee Torres	“aye”
Trustee Dionisio	“aye”

General Administration:

- Rye Lake Turbidity Curtain Bids: The Business Director reported that WJWW is awaiting an engineering evaluation and recommendation regarding the two bids received (there were five plan holders but only two submitted bids) for the replacement of the Rye Lake Turbidity Curtain. This item will be discussed at the next Board meeting.
- The Business Director reviewed 2024 Water Treatment Chemicals Bid results:

Bid Item: 3” Calcium Hypochlorite Tablets (Accutabs)

Rank	Bidder	Bid
1	Coyne Chemical	\$3.59 per pound

Trustee Dionisio made a motion to approve the 3” Calcium Hypochlorite Tablets (Accutabs) Bid result as presented. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney “aye”
Trustee Torres “aye”
Trustee Dionisio “aye”

Bid Item: Liquid Chlorine

Rank	Bidder	Bid
1	JCI Jones Chemical	\$2.2666 per pound

Trustee Dionisio made a motion to approve the Liquid Chlorine Bid result as presented. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney “aye”
Trustee Torres “aye”
Trustee Dionisio “aye”

Bid Item: 50% Caustic Solution (Sodium Hydroxide)

Rank	Bidder	Bid
1	JCI Jones Chemical	\$3.15 per gallon
2	Kuehne Chemical	\$4.6326 per gallon

Trustee Dionisio made a motion to approve the 50% Caustic Solution (Sodium Hydroxide) Bid results as presented, awarding the bid to the lowest bidder (Rank 1). Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney “aye”
Trustee Torres “aye”
Trustee Dionisio “aye”

Bid Item: Blended Orthophosphate

Rank	Bidder	Bid
1	Shannon Chemical	\$2.07 per pound
2	Coyne Chemical	\$2.2447 per pound

Trustee Dionisio made a motion to approve the Blended Orthophosphate Bid results as presented, awarding the bid to the lowest bidder (Rank 1). Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney “aye”
Trustee Torres “aye”
Trustee Dionisio “aye”

Bid Item: Calcium Hypochlorite Briquettes

Rank	Bidder	Bid
1	GP Jager Inc.	\$185.25 per Unit*

*Note: One Unit = 50 lb. Pail

Trustee Dionisio made a motion to approve the Calcium Hypochlorite Briquettes Bid result as presented. Trustee Torres seconded the motion, all in favor:

Trustee Elkind Eney “aye”
Trustee Torres “aye”
Trustee Dionisio “aye”

- The Business Director explained that the 2024 Water Distribution Materials Bid results will be discussed at the next Board meeting.

Old Business

- Rye Lake Filtration Plant:
 - No new updates were reported at this time.
- Project, System Maintenance and Operational Updates:
 - No new updates were reported at this time.

Manager's Report

No Manager's Report was needed at this time.

New Business

No New Business to discuss at this time.

Executive Session

No Executive Session was needed at this time.

Date of Next Meeting

The next Board of Trustees meeting is scheduled for Tuesday, February 27, at 4:45 p.m.

With no further business to discuss, Trustee Dionisio made a motion to adjourn the meeting. Trustee Torres seconded the motion:

Trustee Elkind Eney	"aye"
Trustee Torres	"aye"
Trustee Dionisio	"aye"

The meeting adjourned at 5:04 p.m.