

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Wednesday, March 24, 2015 at 4:00 p.m.**

The meeting was called to order at 4:08 p.m. with the following members present:

Present

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent

- Paul Noto, Esq., Counsel

**Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the March 10, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

**Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 131 claims in the amount of \$2,069,028. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

The Manager reviewed the operating budget and capital projects with the Board. The Manager and Business Director reviewed and discussed the 2014 general fund distributions to the 3 member municipalities. After discussion, Trustee Belmont made a motion to approve releasing 50% of the total 2014 distributions to each of the member municipalities as follows: Village of Mamaroneck, \$441,904.50; Town of Mamaroneck, \$267,738.50; T/V Harrison, \$884,125.00. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Trustee Seligson joined the meeting at 4:15 p.m.

The capital fund disbursements were also discussed with the Board.

The Manager discussed the current listing of overdue customer accounts.

## **Operations Status Reports**

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of February 2015 was 614 million gallons compared to 610 million gallons through the end of February 2014 (an increase of 1.0%).
- b. Water Main Repairs and Facilities Improvements:
  - VOM
    - Replaced service connection and retapped water main on Park Ave.
    - Repaired service connection leak on South Barry Ave.
    - Replaced service connection and retapped water main on Stoney Brook Ave.
  - TOM
    - Replaced service connection on Wildwood Rd.
    - Repaired service connection leak on N. Chatsworth Ave.
  - TOH
    - Repaired 6 inch water main break on Sterling Rd.

There was also a discussion on the importance of valve replacements when making water main repairs. When valves are replaced at the same time a repair is being done, it will lessen the impact to WJWW's customers during future repairs and maintenance within the distribution system.

- c. Storage Tank Rehabilitation/Repairs:
  - Park Lane #1: The exterior paint work is scheduled to begin in late-March.
  - Park Lane Booster Station: Proceeding with engineering work for submittal to WCDOH and also reviewing a draft agreement with the Town of North Castle
  - Woodside Tank: Received signed contract from Nuco Painting and WJWW will soon sign the contract. Work is expected to begin in early-September.
- d. Meter Reading and Billing Status:
  - Meter reading and billing for TOM (3,000 +/-) has been completed.
  - Meter reading for the TOH (7,000 +/-) to begin first week of April.
  - Billing is expected to be completed late-April.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
  - Basis of Design report preparation and engineering work is underway.
  - Larchmont-Weaver Street Pump Station Upgrade: Modelling and engineering work has begun.
  - WJWW is exploring options for interconnections with adjacent systems.
  - Awaiting feedback from City of White Plains regarding possible emergency connections.

f. NYSDWSRF Grant/Zero Percent Interest Loan

- Additional documents have been submitted to EFC before the March 15<sup>th</sup> deadline.
- EFC has notified WJWW that the project is moving forward to the next step of the funding approval process.

g. WCDOH Sanitary Survey

- The inspection was performed on March 16<sup>th</sup> and 17<sup>th</sup> and a meeting was held at WCDOH on March 18<sup>th</sup>.
- There were no other violations other than the filter plant.

h. Hydrant Flushing

- Scheduled to begin early morning hours of April 13<sup>th</sup> in the TOH and will progress to VOM, TOM and Greenhaven section.
- Work will be performed around the clock from early Monday mornings through Saturday nights and is expected to be completed early-May.
- Will evaluate a modified approach:
  - Annual full flushing program in the Spring
  - Second partial flushing determined by age of water in the Fall.

**UV Alternative Status to Rye Lake Source**

- a. A discussion was held with WCDOH on March 18<sup>th</sup>.
- b. A meeting is being scheduled with the Town of Greenburgh.
- c. A meeting was held with United Water Westchester on March 20<sup>th</sup>.
- d. Efforts are continuing to maximize use of Shaft 22 UV treated water:
  - H2M proceeding with Kenilworth Pump Station upgrade design work.
  - D&B proceeding with Weaver Street Pump Station upgrade design work.

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, April 14, 2015 at 4:00 p.m.

**Executive Session**

At 4:45 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: "aye"

At 5:15 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: "aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.