

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, May 26, 2015 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

Present

- Trustees Norman Rosenblum, Ron Belmont and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the May 12, 2015 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 127 claims in the amount of \$734,857. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the operating budget and capital projects with the Board. He also discussed the proposed NYCDEP July 2015 rate increase and potential impact it would have on the three member municipality's rates.

The Manager presented the current listing of overdue customer accounts.

Operations Status Reports

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of April 2015 was 1.354 billion gallons compared to 1.291 billion gallons through the end of April 2014 indicating an increase of 4.8%.

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Repaired a 6 inch water main at intersection of Halstead Ave. and Ward Ave. and reconnected a 12 inch water main.
 - Replaced approximately 75 feet of 10 inch water main over North Barry Ave. bridge and replaced approximately 25 feet of 12 inch water main that included the installation of a tee and two control valves on either side of bridge.
 - Issued a Request for Proposals for engineering services to develop a plan for improvements to the water main on Flagler Drive-schedule calls for draft plan by late November 2015.
- TOM
 - Plugged two old service connections on Maxwell Ave.
 - Made a new 1 inch tap on Sherwood Dr.
- TOH
 - Made a new 1 ½ inch tap on Taylor La.
 - Replaced one 6 inch water main valve and added one 6 inch water main valve at the intersection of Delevan Ave. and Sterling Rd.
 - Replaced one 6 inch water main valve and added one 6 inch water main valve at the intersection of Delevan Ln. and Sterling Rd.
 - Repaired 6 inch water main on Osborn Rd. related to break that occurred earlier in May. Replaced small section of water main and repaired portion of storm drain and catch basin impacted by the break.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: Upon completion of rehab work and associated sampling the tank was placed back in to full service on Friday, May 22nd in time to meet summer demand.
- Woodside Tank: A pre-construction meeting will be scheduled for mid-June with Nuco Painting and GHD to discuss work expected to start late Summer/early Fall 2015. Trustee Belmont would like to attend the pre-construction meeting.

d. Meter Reading and Billing Status:

- Meter reading for TOM (3,000 +/-) to begin June 1st.
- Billing of TOM (3,000 +/-) expected to be completed by mid-June.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Engineering work is progressing and site survey has been completed.
 - A meeting with Morgan Stanley will be scheduled to discuss purpose and need for upgrading the pump station.

- Larchmont-Weaver Street Pump Station Upgrade:
 - Engineering work is progressing as well as associated modelling to estimate the volume of UV water from Shaft 22 that can be conveyed to Kenilworth Pump Station.
- Reviewing proposed engineering scope needed relative to the proposed new 16” diameter line between Mamaroneck Ave. and Macy Rd. (9,000 ft.) to maximize the use of Shaft 22 UV water to the north and increase water volume to the south if Shaft 22 were to be out-of-service.
- The Manager reviewed Dvirka & Bartilucci’s proposal for additional modelling tasks that is needed to adequately analyze the needed upgrades of the existing Weaver Street Pump Station in order to maximize the use of Shaft 22 UV treated water and minimize the use of Rye Lake during the non-irrigation season. After review, Trustee Rosenblum made a motion to approve the proposal for a not-to-exceed fee of \$36,000. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

f. 2014 Water Quality Report

- The 2014 Annual Drinking Water Quality Report has been completed and was mailed to WJWW’s 15,000+/- customers on May 22nd in advance of the required May 31st deadline. The Report has also has been posted on WJWW website.

UV Alternative Status to Rye Lake Source

The Manager reported that:

- a. A meeting is being scheduled with United Water to discuss making seasonal operational adjustments.
- b. A meeting is scheduled on May 27th with the Town of Greenburgh to discuss the possibility of shared opportunities for the following facilities:
 - The use of Delaware Shaft 20 pump station.
 - Catskill Aqueduct pump station.
 - A pipeline between these two pump stations.
- In addition, the meeting will be used to initiate discussions regarding agreements (MOU, MOA, etc.) and the SEQR process.

Executive Session

At 4:28 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee Seligson seconded the motion, all in favor: “aye”

At 4:39 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: “aye”

During Executive Session, Trustee Rosenblum made a motion to approve an extension of the Union Contract from 1/1/2015 – 12/31/2015. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Also during Executive Session, Trustee Rosenblum made a motion to pursue filling the vacant position of Assistant Civil Engineer on a provisional basis subject to Westchester County approval. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, June 9, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 4:45 p.m.