

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, November 24, 2015, 2015 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to accept the minutes for the November 10, 2015 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 90 claims in the amount of \$1,156,825. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Trustee Seligson joined the meeting.

The Manager discussed the 2015 operating budget, capital projects and the approval of the last distribution to the 3 member municipalities. Trustee Rosenblum made a motion to approve the following disbursements: VOM - \$220,952.25; TOM - \$133,869.25; TOH – \$442,062.50. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager also discussed the local capital project for the VOM for the replacement of 600 feet of asbestos water main in the easement near the Westchester Day School – the estimated cost range is \$150,000 to \$200,000. Trustee Rosenblum made a motion to approve the local capital project for \$200,000. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production through the end of October 2015 was 4.5 billion gallons compared to 4.2 billion gallons through the end of October 2014 indicating a year-to-date increase of 7.2% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Replaced leaking service connection on Baldwin Pl.
 - Replaced fire hydrant on Shore Acres Dr.
 - Installed temporary water service on Fairway Green.
 - 8" asbestos water main break in easement near Westchester Day School requires replacement of 600 ft. of asbestos water main.
 - TOH
 - Installed 1" tap on Westchester Ave.
 - Replaced fire hydrant on Old Mill Rd.
 - Replaced fire hydrant on Brae Burn Dr.
 - Replaced fire hydrant on Washington St.
 - Replaced fire hydrant on Oakmont Dr.
 - Repaired 8" water main break on Dorado Dr.
 - Excavated for installation of pressure gauges near interconnections with UWW.
- c. Storage Tank Rehabilitation/Repairs:
 - Woodside Tank: External welding and installation of mixing system brackets preparing the manway area in progress. Completion of interior painting and reactivation of the tank is expected mid-December.
 - Woodside Zone PRV at Old Lake St. – SCADA panel/controls work and installation of stairs in progress.
 - Flagler Drive: Engineering work progressing.
- d. Meter Reading and Billing Status:
 - Meter reading for VOM (4,000 +/-) has been completed.
 - Meter billing for VOM (4,000 +/-) expected to be completed late-November.
 - Details regarding meter replacement plan in the Town of Mamaroneck are being developed.

e. Improvements to Pump Stations:

- Rye Lake Pump Station and Treatment Plant Spill Prevention Control and Countermeasure Program work is progress progressing.
- Emergency standby generators at Rye Lake Pump Station: Town Board Public Hearing is scheduled for December 3rd.
- Caustic Tanks at Weaver St. Pump Station & Treatment Plant:
 - Inspection and cleaning is now complete.
 - New piping is currently being installed.
- Emergency Back Up Chlorination:
 - H2M has prepared an update to the Emergency Response Plan which includes a plan for dealing with NYCDEP chlorination shutdowns that impact the Delaware Aqueduct Shaft 22 source through the use of a portable chlorination unit.
 - D&B has submitted a proposal for engineering services for a mobile emergency tablet chlorinator. The Manager reviewed the proposal with the Board. Trustee Seligson made a motion to accept the proposal for a not-to-exceed fee of \$24,900. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
 - Gannett Fleming has submitted an amendment to their contract to perform additional survey work. After discussion, Trustee Rosenblum made a motion to approve the amendment for \$5,000. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”
- Potential additional emergency interconnections with the City of White Plains are being evaluated and expect to follow-up and discuss with City representatives.

UV Alternative Status to Rye Lake Source

- a. Kenilworth Pump Station upgrade project nearing completion of design and construction documents. Public meeting with Town of Harrison boards are underway.
- Nov. 17th-Public Hearing by the Planning Board continued and approval was given subject to Zoning Board approval.
 - Dec. 3rd-WJWW makes a request to Town Board for a Public Hearing on December 17th.
 - Dec. 10th-Town of Harrison Zoning Board determination and approval.
 - Dec. 17th-Public Hearing, WJWW presents project to the Town Board.
- b. Weaver Street Pump Station upgrade – detailed engineering by D&B is progressing.

- c. New 16" Transmission Main (Mamaroneck Ave. to Macy Rd).
- Engineering work by Gannett Fleming is in progress.
 - Field surveys have begun.
 - Evaluating pros and cons of route for pipeline segment: Adelphi Ave. vs. Avondale Rd.

Executive Session

At 5:10 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye".

At 5:13 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor: "aye".

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, December 8, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.