

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, October 27, 2015, 2015 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

**Present:**

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Approval of Minutes**

Trustee Seligson made a motion to accept the minutes for the October 13, 2015 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

**Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 76 claims in the amount of \$3,079,140. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the 2015 operating budget and capital projects with the Board. He also advised the Board that the following distributions need approval:

- VOM - \$220,952.25
- TOM - \$133,869.25
- TOH - \$442,062.50

Trustee Rosenblum made a motion to approve the distributions for the three member municipalities.

Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager discussed the local capital project for the VOM for the Fairway Green water main replacement – estimated cost of \$50,000. After discussion, Trustee Rosenblum made a motion to approve the VOM local capital project. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

Trustee Belmont joined the meeting.

The Manager reviewed the Town of Harrison Tax Levy with the Board. After review, Trustee Rosenblum made a motion to approve the Town of Harrison Tax Levy. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

### **Operations Status Reports**

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of September 2015 was 4.110 billion gallons compared to 3.790 billion gallons through the end of September 2014 indicating a year-to-date increase of 8.4% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
  - VOM
    - Repaired leaking service connection of Pelham St.
    - Placed new water main on Hommocks Rd. back in service.
    - Replaced leaking 6 inch water main valve at intersection of Waverly Ave and Fenimore Rd.
    - Installed 16 inch tee and 16 inch water main valve at intersection of Hoyt Ave. and Fenimore Rd.
    - Replaced 6 inch by 4 inch tee on Highland Rd.
  - TOM
    - Placed new water main on Hommocks Rd. back in service.
  - TOH
    - Made 2 inch tap on Beverly Rd.
- c. Storage Tank Rehabilitation/Repairs:
  - Woodside Tank: NUCO Painting is in the process of sandblasting and priming the interior of the tank. Exterior welding is also being done.
  - Woodside Zone PRV at Old Lake St. – New PRV valve has been activated and is in service; vault roof has been installed and electrical service connection has been made. SCADA panel/controls work in progress.
  - Flagler Drive: Engineering work progressing and discussions are scheduled regarding phasing of engineering and construction. GHD has submitted Amendment #1 for an additional amount of \$29,500 in order to perform engineering services for both phases of the project: The first phase ending just passed the end causeway and the second phase ending at the tip of the peninsula. Trustee Rosenblum made a motion to approve Amendment #1. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

- Westchester Water Works Conference selected the Park Lane #1 Tank Rehab. Project for an award as an outstanding project in the storage tank category. The award was presented at the Annual Fall meeting which was held on October 26<sup>th</sup>.

d. Meter Reading and Billing Status:

- Meter reading and billing for TOH (7,000 +/-) has been completed.
- Meter reading for VOM (4,000 +/-) is scheduled to begin November 2<sup>nd</sup>.
- Meter billing for VOM (4,000 +/-) is expected to be completed by mid-November.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
  - Engineering work is progressing.
  - Project was presented to the Town of Harrison Planning Board on September 29, 2015. A Public Hearing is scheduled for October 28<sup>th</sup>.
  - Project is scheduled to go before the Zoning Board on November 11, 2015.
- Larchmont-Weaver Street Pump Station Upgrade:
  - Engineering work is progressing.
- Rye Lake Pump Station and Treatment Plant Spill Prevention Control and Countermeasure Program. D&B submitted a proposal for a lump sum cost of \$3,900. Trustee Rosenblum made a motion to approve the proposal. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Rosenblum left the meeting.

- H2M submitted a proposal for additional services for emergency standby generators at the Rye Lake Pump Station for a lump sum cost of \$9,400. Trustee Seligson made a motion to approve the proposal. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Seligson	"aye"

**UV Alternative Status to Rye Lake Source**

- a. Kenilworth Pump Station upgrade project is nearing completion of design and construction documents as well as regulatory applications related to planning and zoning board requirements and review procedures.
- c. Weaver Street Pump Station upgrade – detailed engineering work is progressing.
- d. New 16" Transmission Main (Mamaroneck Ave. to Macy Rd): is ready to proceed to the next step of engineering work.

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, November 10, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 4:55 p.m.