

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, January 12, 2016 at 4:00 p.m.

The meeting was called to order at 4:05 p.m. with the following members present:

Present:

- Trustees Ron Belmont and Norman Rosenblum
- Ernie Odierna, Councilman-Town of Mamaroneck
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent:

- Nancy Seligson, Trustee

Approval of Minutes

Trustee Rosenblum made a motion to accept the minutes for the December 22, 2015 Board meeting. TOM Councilman Odierna seconded the motion, all in favor:

Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

Trustee Belmont joined the meeting at 4:12 p.m.

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 147 claims in the amount of \$1,490,547. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

The Manager discussed the status of 2015 operating budget and capital projects.

Trustee Rosenblum made a motion to amend the estimated cost of the joint capital project for the installation of a new 16” water main from North Barry Ave. to Macy Road to \$2,500,000 (the original authorization was approved for \$2,150,000). Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilman Odierna	“nay”

Trustee Belmont made a motion to approve the local capital project for the VOM for the replacement of approximately 1,000 feet of deteriorated water main on Hoyt Ave – an estimated cost of \$500,000.

Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
TOM Councilman Odierna	“aye”

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

Operations Status Reports

The Manager reported on the following WJWW operational items:

- a. The year-to-date water production through the end of December 2015 was 5.1 billion gallons compared to 4.8 billion gallons through the end of December 2014 indicating a year-to-date increase water use of 6.3% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Repaired leak on 6” water main on The Parkway.
 - Repaired service connection on Delancey Ave.
 - Repaired service connection leak on Prospect Ave.
 - Replaced fire hydrant on Grand St.
 - Replaced fire hydrant on Brevoort Ln.
 - Replaced fire hydrant on Greacen Point Rd.
 - Completed work on Fairway Green water main replacement.
 - Completed work on Westchester Day School easement asbestos water main replacement.
 - TOM
 - Replaced blow-off hydrant on Well House Close.
 - TOH
 - Plugged old service connection on Halstead Ave.
 - Installed 8” water main valve cluster on Shawnee Trl.
 - Installed 6” water main valve on Harrison Ave.
 - Repaired service connection leak on Purchase St.
 - Replaced fire hydrant in Passidomo Park.
 - Completed water main extension on Lincoln Ave.
 - Replaced fire hydrant on Jefferson St.
 - Installed 8” water main valve and tee at intersection of Shawnee Trl. and Taconic Trl.
 - Replaced blow-off hydrant on Braxmar Ln.
 - Continued work on Shawnee Trail asbestos water main replacement.

c. Storage Tank Rehabilitation/Repairs:

- Woodside Tank: Roof vent has been fabricated and is expected to be delivered to NUCO Painting for installation this week. Cleaning, disinfection, refilling of tank and sampling to begin as soon as the vent is installed.
- H2M has completed the annual water storage tank inspections.
- Woodside Zone PRV at Old Lake St. – work has been completed

d. Meter Reading and Billing Status:

- Meter reading for TOH (7,000 +/-) began January 4th.
- Meter billing for TOH (7,000 +/-) expected to be completed by January 22nd.
- Meter replacement plan requirements are currently being developed to initiate Phase I in the Town of Mamaroneck. The Manager reported that the plan was part of the budget under Operation & Maintenance (O&M) and WJWW may be partially reimbursed under NYCDEP Demand Management Program. The Manager reported that staff continues to address the problem meter reads within the distribution system.

e. Improvements to Pump Stations:

- Emergency standby generators at Rye Lake Pump Station:
 - The project was approved by TOH. Awaiting approval from NYSDOH and NYCDEP.
 - Building Permit application is in the process of being filed.
- Emergency Back Up Mobile Chlorinator:
 - Engineering work has been completed by D&B.
 - The Board agreed to discuss and approve the purchase of the mobile chlorinator at the next meeting.
- Park Lane Booster Station:
 - Engineering work is in progress.
- Potential additional emergency interconnections with the City of White Plains have been identified. WJWW to reach out to City representatives to discuss. No official response yet.

UV Alternative Status to Rye Lake Source

a. Maximize Use of Shaft 22 UV Treated Water:

- Kenilworth Pump Station Upgrade:
 - Project was approved by TOH Planning Board, Zoning Board and Town Board.
 - TOH Building Permit applications are being prepared.
 - H2M submitted the permit application, plans and specs. to WCDOH on December 22, 2015.

- New 16" Transmission Main (Mamaroneck Ave. to Macy Rd).
 - Gannett Fleming submitted the updated Basis of Design Report to WJWW on January 7, 2016 and it is currently being reviewed by staff.
 - Field surveys and other field work has begun.
 - The latest cost estimate is \$2.5 million – NYSDOH grant assistance is available and NYSDOH grant decision is possible in the Fall of 2016.
 - Permit and Application scheduled to be submitted to NYSDOH by June 2016 with an anticipated start of construction date of November 2016.
 - The Manager will discuss the pros and cons of route for pipeline segment along Adelphi Ave. vs. Avondale Rd. at the next meeting.
 - Weaver Street Pump Station Upgrade:
 - Detailed engineering analysis and design by D&B is progressing.
 - The Board agreed to discuss and approve at the next meeting.
- b. Protection of Rye Lake Intake/Boom System:
- The interim system was successfully installed.
 - Hazen & Sawyer is working on a long-term solution for WJWW. This needs to be discussed with the member municipalities.
- c. United Water – Suez Coordination:
- A follow-up meeting is scheduled on January 25, 2016 to discuss future projects and the costs associated with these projects.
- d. Village of Larchmont (VOL) Coordination:
- A follow-up meeting to be scheduled for mid-January to discuss future projects and the costs associated with these projects.
- e. Town of Greenburgh Coordination:
- A meeting is scheduled for January 14, 2016 at Town of Greenburgh. A site visit to Shaft 20 is scheduled immediately following the meeting.

Executive Session:

At 4:40 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss the personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: "aye".

At 4:50 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular meeting. Trustee Belmont seconded the motion, all in favor: "aye".

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, January 26, 2016 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 4:50 p.m.