

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, September 22, 2015 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

Present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq., Counsel
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to accept the minutes for the September 8, 2015 Board meeting as amended. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Seligson made a motion to approve the 92 claims in the amount of \$1,933,898. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager discussed approving the final 2015 operating budget and capital projects with the Board. After discussion, Trustee Seligson made a motion to approve the Final 2015 operation budget. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the local capital project for the Town of Harrison to replace the damaged/broken surge tank and related valves at 830 Lake St. After discussion, Trustee Belmont made a motion to approve the local capital project for an estimated cost of \$100,000. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed and discussed overdue customer accounts that are currently over 60 days past due.

Operations Status Reports

The Manager reported on the following various WJWW operational items:

- a. The year-to-date water production through the end of August 2015 was 3.532 billion gallons compared to 3.296 billion gallons through the end of August 2014 indicating a year-to-date increase of 7.2% over the same time period.
- b. Water Main Repairs and Facilities Improvements:
 - VOM/City of Rye
 - Replaced water main valves at intersection of Oak La. & Hommocks Rd.
 - Replaced curb stop on Palmer Terrace.
 - Repaired 8 inch water main break at intersection of Hoyt Ave. & Fenimore Rd.
 - Removed and plugged old service connection on Waverly Ave.
 - Replacement of approximately 900 feet of asbestos water main on Hommocks Rd. in progress. Need to amend scope of local capital project to reflect 900 feet of replacement water main and related appurtenances. The Business Director advised the Board that this local project will need to be amended due to the estimated work that was done in each municipality.
 - Repaired leaking service connection on Mt. Pleasant Ave.
 - Water main leak on Pelham St. being monitored.
 - Water main leak at intersection of Waverly Ave. & Fenimore Rd. being monitored.
 - Made water main tap on Lane Way.
 - TOM
 - Replacement of approximately 500 feet of asbestos water main on Hommocks Rd in progress. Need to amend scope of local capital project to reflect 500 feet of replacement water main and related appurtenances. The Business Director advised the Board that this local project will need to be amended due to the estimated work that was done in each municipality.
 - Repair of damaged water main valve on Harmon Dr. pending.
 - TOH
 - Installed taps and air valves at PRV vault on Old Lake St.
 - Repaired 8 inch water main break on Oakland Ave.
 - Monitoring water main leak at intersection of Columbus Ave. & Hancock St.
 - Monitoring water main leak on Park Ave. and evaluating damaged valve.
 - Evaluating leaking fire hydrant and valve at intersection of Mamaroneck Ave & Highview Ave.

c. Storage Tank Rehabilitation/Repairs:

- Woodside Tank: NUCO is mobilizing at the site to begin the exterior welding work and interior tank resurfacing.
- Woodside Zone PRV at Old Lake St. – New PRV valve has been activated and is in service; awaiting the installation of the modified vault roof, electrical service and SCADA panel and controls.
- Flagler Drive: Engineering and scoping of the project is progressing.
- Westchester Water Works Conference has selected the Park Lane #1 Tank Rehab. Project for an award as an outstanding project in the storage tank category. The award will be given to WJWW at the October 5th meeting.

d. Meter Reading and Billing Status:

- Meter reading and billing for TOM (3,000 +/-) is completed.
- Meter reading for TOH (7,000 +/-) is scheduled to begin in early-October.

e. Improvements to Pump Stations:

- Kenilworth Pump Station:
 - Engineering work is progressing.
 - Project to come before the Town of Harrison Planning Board on September 29, 2015.
- Larchmont-Weaver Street Pump Station Upgrade:
 - Engineering work is progressing.

f. New York Section AWWA Conference is scheduled for September 23 and 24, 2015.

UV Alternative Status to Rye Lake Source

- a. WJWW's December 2014 Conceptual Design Plan must be updated to reflect the detailed engineering and other additional work.
- b. Kenilworth Pump Station upgrade project is nearing completion of design and construction documents including regulatory applications by H2M and a presentation of the Town of Harrison Planning Board is scheduled for September 29, 2015.
- c. Weaver Street Pump Station upgrade – detailed engineering work is progressing.
- d. New 16" Transmission Main (Mamaroneck Ave. to Macy Rd): initial engineering work by Gannett Fleming is progressing and a detailed scope for the next phase of engineering is being prepared.

Executive Session

At 4:40 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel matters. Trustee Belmont seconded the motion, all in favor: “aye”

At 4:55 p.m., Trustee Rosenblum made a motion to end Executive Session and return to the regular meeting. Trustee Seligson seconded the motion, all in favor: “aye”.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, October 13, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 5:00 p.m.