

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 22, 2014 at 4:00 p.m.

The meeting was called to order at 4:06 p.m. with the following present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the April 8, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	not present

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and 64 claims to be approved. Trustee Rosenblum made a motion to approve the claims in the amount of \$918,159. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	not present

Trustee Seligson joined the meeting at 4:10 p.m.

The Manager reviewed the status of preliminary 2014 budget and capital projects and the current listing of customer accounts that are over 60 days past due.

The Manager discussed collecting overdue accounts for WJWW customers that are in the City of New Rochelle by having the outstanding balance(s) put on their taxes as we do for the three member municipalities.

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The water production through the end of March 2014 was 946.911 MG compared to 877.103 MG for March 2013 an increase of 8%.

b. Water Main Repairs and Facilities Improvements:

- VOM/City of Rye:
 - Repaired 6" water main break on Seahaven Dr.
 - Repaired 6" water main break on Brevoort Ln.
- TOM:
 - Replaced service line on Forest Ave.
 - Removed old tap and plugged on Glenn Rd.
 - Repaired service line damaged by con Ed on Huguenot Dr.
- TOH:
 - Repaired 6" water main break at Webster Ave. and Nelson Ave.
 - Replaced 10" and 6" water main valves and installed additional new 10" water main valve on Fenimore Dr.
 - Replaced 8" water main valve and installed additional new 8" water main valve on Muchmore Ln.
 - Replaced 8" water main valve on Harrison Ave.
 - Replaced 6" water main valve and installed two additional 8" water main valves on Sterling Rd.
 - Repaired two service line leaks on Underhill Ave.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: Inside and some of the outside work is being done and is expected to be completed early-May. The outside blasting and painting will be performed in the Fall.
- Park Lane Tank Site and Drainage Improvements: A proposal was submitted by H2M for these improvements. After discussion, Trustee Belmont made a motion to approve the proposal for an estimated fee of \$5,000. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
- Woodside Tank: WJWW's engineer has submitted final items to WCDOH for final approval for full rehab. Bidding is expected in the Fall and the work will begin in early 2015.

d. Meter Reading and Billing Status:

- Billing for TOM (7,000 +/- accounts) has been completed.
- Meter reading for VOM (4,000 +/- accounts) will begin approximately May 1st

e. Backflow Prevention Program:

- Customers have been responding to our mailing regarding WJWW Rules and Regulations and Westchester County Department Regulations on having backflow prevention devices for irrigation systems and pools.
- Paul Noto has drafted contract language to be included in all real estate transactions.

f. Hydrant Flushing

- Hydrant flushing began today. WJWW started flushing in the Town of Harrison. Then will then go to Village of Mamaroneck, Town of Mamaroneck and Greenhaven area in the City of Rye. They will be flushing hydrants during three shifts (6 am-2 pm, 2-10 pm, and 10 pm-6 am). Flushing should be completed by the second week in May.

g. NYSDOT Permits: Trustee Seligson made a motion to approve the Resolution for WJWW to take out NYSDOT Permits when work is being done on state roads. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

h. Website Upgrade: The Business Director updated the Board on the WJWW website upgrade. After discussions, Trustee Rosenblum made a motion to approve the website upgrade. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

County UV Alternative Status

WJWW and it's engineers have met with NYCDEP to discuss options for alternative to the Rye Lake source.

WJWW has informed NYCDEP of possibly using Shaft 20 of the Delaware Aqueduct as an alternate to the Rye Lake source.

WJWW has received a response regarding Shaft 20 from NYCDEP. Shaft 20 Conceptual Design should cost approximately \$450,000.

Executive Session

At 4:15 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: “aye”

At 4:25 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: “aye”

During Executive Session:

- Trustee Rosenblum made a motion to appoint Laurence Bank to permanent status of Senior Data Entry Operator. Trustee Belmont seconded the motion, all in favor:
Trustee Belmont “aye”
Trustee Rosenblum “aye”
Trustee Seligson “aye”
- Trustee Rosenblum made a motion to provisionally appoint Thomas Brann to the title of Chief Water Treatment Plant Operator I-B. Trustee Seligson seconded the motion, all in favor:
Trustee Belmont “aye”
Trustee Rosenblum “aye”
Trustee Seligson “aye”

At 4:35 p.m., Trustee Rosenblum made a motion to return to Executive Session for the labor attorney interview. Trustee Belmont seconded the motion, all in favor : “aye”

At 5:17 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Belmont seconded the motion, all in favor: “aye”

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, May 13, 2014 at 4:00 pm.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: “aye”. The meeting adjourned at 5:20 p.m.