

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, August 12, 2014 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following present:

- Trustees Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Absent:

- Trustee Ron Belmont

### **Approval of Minutes**

Trustee Seligson made a motion to approve the minutes for the July 22, 2014 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

### **Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances and claims to be approved. The Manager discussed the NYCDEP water bills and other significant items. Trustee Seligson made a motion to approve the 132 claims in the amount of \$1,906,990.74. Trustee Rosenblum seconded the motion, all in favor:

Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the preliminary 2014 budget and capital projects.

The Manager then discussed the current listing of customer accounts that are over 60 days past due.

### **Operations Status Reports**

The Manager reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of July 2014 was 2.729 billion gallons compared to 2.662 billion gallons through the end of June 2013 (an increase of 2.5%).

b. Water Main Repairs and Facilities Improvements:

- VOM
  - Repaired service connection leak on Stanley Ave.
  - Replaced six lead water service connections on West St. and one leaking 6" water main valve at intersection of Rose La. and Hunter Ave. related to village paving project.
  - Replaced lead service connection and leaking 6" water main valve on Sherman Ave.
  - Replaced leaking 6" water main valve at intersection of Sherman Ave. & Osborn Ave.
  - Repaired two leaking service connections on Maple Ave.
  - Replaced two lead water service connections on Mt. Pleasant Ave. related to village paving project.
  - Discussed the paving work that will be done in the VOM.
- TOM:
  - Repaired service connection leak on Edgewood Ave.
  - Replaced curb stop on Carleon Ave.
  - Replaced service connection and plugged/re-tapped main on Clover St.
  - Replaced two lead water service connections on Cooper La. related to town paving project.
  - Repaired damaged curb stop on Lookout Circle and replaced lead service connection.
  - Replaced five lead service lines on West Hickory Grove Drive related to town paving project.
- TOH:
  - Assisted/oversaw water main valve installations on Lincoln Ave. related to water service upgrades being done by contractor at Pepsi facilities.
  - Repaired 6" water main break on West St.
  - Replaced non-functional fire hydrant and control valve on Maple Ave.
  - Replaced lead service connection on Maple Ave.
  - Repaired leaking plastic service connection on Park Ave.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: Interior work has been completed and the remaining exterior work is scheduled to begin in early September.
- Park Lane Tank site and drainage improvements are currently being assessed by WJWW engineers.
- Woodside Tank: WJWW's engineer has submitted final items and is awaiting final approval from WCDOH for the full rehab.

d. Meter Reading and Billing Status:

- Meter reading for VOM (4,000 +/- accounts) began August 1<sup>st</sup>.
- Billing is expected to be completed by mid-August.

e. NYCDEP Water Demand Management: Teleconference was held with NYCDEP demand management consultant on August 5th. The next teleconference is scheduled for September 10<sup>th</sup>. The Manager discussed the scope of this program.

f. Grant Application for Funding Assistance for Emergency Backup Generators: The Manager informed the Board that the need for emergency backup generators was initially identified in WJWW's Emergency Response Plan and Vulnerability Assessment and the criticality became apparent during Hurricane Sandy when a primary generator at Rye Lake broke down. The Manager reviewed and discussed the terms/restrictions of the grant and the proposal for engineering services that was submitted by H2M. After review, Trustee Rosenblum made a motion to approve the proposal for a maximum total of \$3,900. Trustee Seligson seconded the motion, all in favor:

Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

g. Progress on Installation of Backflow Prevention Devices: There are currently 205 additional backflow prevention devices that have been installed in the WJWW service area since January, bringing the total number of devices to 2,502.

**County UV Alternative Status**

- a. WJWW engineers are currently evaluating options for alternate water sources to the Rye Lake source both using Shaft 20 and Shaft 22.
- b. WJWW is coordinating with NYCDEP technical aspects of using Shaft 20 of the Delaware Aqueduct.
- c. WJWW is also discussing with UWW the alternative to the Rye Lake source.
- d. The conceptual design engineering activities are moving forward. The monthly progress meeting was held on July 29<sup>th</sup> with the consultant team members and a conference call was held on August 12th. The next monthly progress meeting is scheduled for August 26<sup>th</sup>.

**Executive Session**

At 4:58 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: "aye"

At 5:14 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: "aye"

**Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, August 26, 2014 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:15 p.m.