

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, December 23, 2014 at 4:00 p.m.

The meeting was called to order at 4:08 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the December 9, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Trustee Seligson joined the meeting at 4:10 p.m.

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and claims to be approved. After review, Trustee Rosenblum made a motion to approve the 135 claims in the amount of \$1,091,471.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager and Business Director reviewed the final 2014 operating budget with the Board. After review and discussion, Trustee Rosenblum made a motion to approve the final 2014 operating budget.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager also explained the need for a local capital project in the Village of Mamaroneck to replace approximately 250 feet of water main on Railroad Way to address multiple failures over the past four years – the approximate cost is \$100,000. After discussion, Trustee Rosenblum made a motion to approve the local capital project for the Village of Mamaroneck. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Business Director discussed the IRS Section 125 Plan for pre-tax contributions for healthcare premiums. After discussion, Trustee Belmont approved the resolution for the IRS Section 125 Plan. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager discussed the current listing of overdue customer accounts.

The Manager reviewed the Town of Mamaroneck Tax Levy with the Board. After review, Trustee Seligson made a motion to approve the tax levy as submitted. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Operations Status Reports

The Manager reported on the following regarding various WJWW operational items:

- a. The year-to-date water production through the end of November 2014 was 4.492 billion gallons compared to 4.382 billion gallons through the end of November 2013 (an increase of 2.5%).
- b. Water Main Repairs and Facilities Improvements:
 - VOM
 - Repairing leak on 24" diameter water main near WJWW maintenance garage.
 - Replacing approximately 250 feet of 8" diameter water main with modified design and control valve on Railroad Way to address multiple leaks over the past 4 years.
 - Repaired service connection leak on Halstead Ave.
 - TOM
 - Repaired water main leak on Fenimore Rd.
 - Repaired 6" diameter water main damaged by contractor on Byron Pl.
 - TOH
 - Made taps for multiple houses on newly installed water main on Toni Ln/Sylvan Ln.
 - Replaced fire hydrant damaged by vehicle at intersection of South Rd and Garden Rd.
 - Replaced non-functional hydrant and water main valves on Winfield Ave.
 - Replaced non-functional fire hydrant on Highland Park Pl.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: The remaining exterior work will begin in Spring 2015.
- Engineering work and cost estimates have been completed by H2M for the Park Lane Booster Station. WJWW is awaiting feedback from Town of North Castle regarding possible service connections.
- H2M is performing the 2014 annual inspections for all of WJWW's water storage tanks.
- Woodside Tank: Bids were opened on December 18th and are currently being reviewed with WJWW's engineer.
- D&B is currently performing 5 year and annual inspections of the chemical bulk storage tanks and necessary filings/registration renewals

d. Meter Reading and Billing Status:

- Meter reading for TOH (7,000 +/-) is scheduled to begin January 2nd.
- Billing is expected to be completed by mid-January.

e. NYCDEP Water Demand Management:

- WJWW has provided additional information on it's large volume customers, service area population growth and unmetered water use (i.e. hydrant flushing).
- NYCDEP consultant will provide a draft demand management plan in a few weeks.

f. NYSDWSRF Grant/Zero Percent Interest Loan

- WJWW pre-application for the standby generator has been approved by EFC.
- Application and supporting documentation requested was submitted before the December 1st deadline.
- H2M Design Service for the modular standby generator project is being refined.
- A follow-up conference call is scheduled to discuss EFC's request for additional information.

g. Update/Status of Backflow Devices:

- The Manager reported that there has been progress made in identifying customers that require a backflow device and the need for them to be tested annually.

UV Alternative Status to Rye Lake Source

- a. WJWW engineers are nearing completion of the draft conceptual design plan.
- b. WJWW has met with and is continuing discussions with the Town of Greenburgh and the City of White Plains regarding the project scope and opportunities for shared efforts.
- c. A meeting will be scheduled with WCDOH to provide them with a status and overview of WJWW's efforts.

- d. The Manager has maintained contact with NYSDOH on the status and overview of WJWW's efforts for a UV alternative.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, January 13, 2015 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:18 p.m.