

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 11, 2014 at 4:00 p.m.**

The meeting was called to order at 4:08 p.m. with the following present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
  - Paul Noto, Esq.
  - Anthony Conetta, Manager
  - David Birdsall, Business Director
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- Liberty Farly, Resident of 25 Macri Ave, West Harrison, NY was at the meeting to present a matter which the Board and its counsel determined to be a personnel matter of a particular person to be considered Executive Session.

**Executive Session**

At 4:10 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye".

At 4:25 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Seligson seconded the motion, all in favor: "aye"

**Water Bill Inquiry**

Inquiry regarding water bill: Mrs. Farly inquired about the amount of her recent water bill and wanted to know why it had gone up. The Manager explained that the consumption history for her account would be reviewed but generally the amount of a bill is affected by two factors: water rates and consumption. He explained that water rates go up every year and consumption varies seasonally and day-to-day based on household and occupants and activities. It was agreed that Mrs. Farly would meet with the WJWW Business Manager soon to go review the account history.

**Approval of Minutes**

Trustee Seligson made a motion to approve the minutes for the January 28, 2014 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**Financial Reports and Approvals**

The Manager reviewed the current bank balances and reviewed 118 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the claims in the amount of \$906,459. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Seligson would like to discuss electrical usage and possible energy saving options to lower costs and save energy.

The Manager reviewed the preliminary 2014 budget and capital projects. He also discussed the 2013/2014 Audit Services performed by O'Connor Davies, LLP. Trustee Seligson made a motion to approve the 2013/2014 Audit Services. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager reviewed the bids received for paving and fill materials bid. After review/discussion,

Trustee Seligson made a motion to award the bid for controlled density fill (k-crete) to the lowest responsible bidder, Dakota Supply. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for hot mix blacktop to the lowest responsible bidder, RCA Asphalt. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for hot mix binder blacktop to the lowest responsible bidder, RCA Asphalt. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Seligson made a motion to award the bid for premixed cold patch fine bituminous material to the lowest responsible bidder, Packaged Paving Co. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for concrete mix to the lowest responsible bidder, Packaged Paving Co. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Seligson made a motion to award the bid for high performance cold patch to the lowest responsible bidder, Packaged Paving Co. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for virgin item 4 (bluestone), delivered to WJWW, to the lowest responsible bidder, Dakota Supply. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Seligson made a motion to award the bid for virgin item 4 (bluestone), picked up by WJWW, to the lowest responsible bidder, Dakota Supply. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for recycled concrete aggregate delivered to the lowest responsible bidder, Dakota Supply. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Belmont made a motion to award the bid for trap rock (various sized) delivered to the lowest responsible bidder, Dakota Supply. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

### **Operations Status Reports**

The Manager reported the following regarding various WJWW operations:

- a. The 2013 water production through the end of December 2013 was down approximately 1% compared to the end of December 2012.

b. Water Main repairs:

- VOM:
  - Repaired 12" water main break on Carroll Av.
  - Replaced leaking service line on Meadow St.
  - Replaced leaking service line on Oak Ln.
- TOM:
  - Repaired 6" water main leak on Beresford Rd.
  - Severed leaking service line on Boston Post Rd.
- TOH:
  - Replaced 3 broken 6" water main valves and tee on Justin Rd.
  - Replaced broken 8" water main valve on Pleasant Ridge Rd.
  - Replaced 3 broken 8" water main valves and tee on Woodlands Rd.
  - Repaired 8" water main break on Westerleigh Rd.
  - Severed leaking service line on Crotona Av.
  - Repaired 8" water main break on Century Trail.
  - Repaired 12" water main break on Halstead Av. (Replacement of broken valves and road restoration to follow).

c. Storage Tank Rehabilitation/Repairs:

- Repairs have been completed on the 5 tanks (Purchase #1, Purchase #2, Kenilworth, Winged Foot, Park Lane #2) and tanks are back in service.
- Park Lane #1: the low bidder has been notified and contract documents are being prepared.
- Woodside Tank: WJWW's engineer, GHD, is finalizing items needed to obtain WCDOH approvals for full rehab.

d. Meter Reading and Billing Status

- Meter reading for VOM (4,000 +/- accounts) began first week of February.
- Billing expected to begin approximately February 14th.

e. Status of Evaluation of Non-Member Municipality Customers:

- The Manager and Business Director gave a status update. WJWW has submitted some of the requested information to UWNR and is currently gathering the remaining information to be submitted.

f. Upgrade of WJWW Security Monitoring and Access System:

- WJWW needs to upgrade the existing monitoring and access control at all facilities. WJWW received a proposal from a vendor on the state's preapproved list. After review, Trustee Rosenblum made a motion to award the proposal to Tyco Integrated Security. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

**County UV Alternative Status**

WJWW and its engineers are currently reviewing D&B's December 2008/June 2009 proposal to get 100% of WJWW water from the Delaware Aqueduct Shaft 22 and possibly other shafts within NYCDEP's system.

The Manager reported that WJWW is finalizing comments on Westchester County's recent submittal of hydraulic analysis of taking additional water from Shaft 22. The Manager and engineers met with NYCDEP to discuss various options for an alternative water source to Rye Lake.

**Date of Next Meeting**

The next Board meeting is tentatively scheduled for Tuesday, February 25, 2014 at 4:00 pm.

Trustee Rosenblum left the meeting at 5:00 p.m.

With no further business to discuss, Trustee Belmont made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:13 p.m.