

**WESTCHESTER JOINT WATER WORKS**  
**Board of Trustees Meeting**  
**Tuesday, February 25, 2014 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following present:

- Trustees Ron Belmont and Nancy Seligson
- Louis Santoro, Village of Mamaroneck Trustee
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

**Absent:**

- Norman Rosenblum

**Approval of Minutes**

Trustee Belmont made a motion to approve the minutes for the February 11, 2014 Board meeting. VOM Trustee Santoro seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

**Financial Reports and Approvals**

The Manager reviewed with the Board the current bank balances as well as 120 claims to be approved. VOM Trustee Santoro made a motion to approve the claims in the amount of \$472,352. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Seligson	“aye”
VOM Trustee Santoro	“aye”

The Manager reviewed the status of preliminary 2014 budget and capital projects. The Manager discussed the possibility of a future capital project for a booster pump near Park Lane to improve water pressure conditions in that area of the Town of Harrison. He then reviewed the status and specifics of overdue customer accounts.

**Operations Status Reports**

The Manager reported on the following regarding various WJWW operations items:

- a. The 2013 water production through the end of December 2013 was down approximately 1% compared to the end of December 2012 and said that with nearly 2 months into 2014, staff will begin comparing 2014 year to date to the same 2013 period.

b. Water Main repairs:

- VOM:
  - Extended water main on Pine St.
  - Replaced 10" and 6" leaking valves on Mount Pleasant Ave. and Palmer Ave.
- TOM:
  - Replaced 6" water main valve at intersection of Avon Rd. and Beresford Rd.
  - Replaced three (3) 6" valves on Orsini Dr. and Homer Ave. and One (1) 6" valve on Byron Ln.
  - Repaired 6" water main break on East Hickory Grove Dr.
- TOH:
  - Repaired three (3) leaking 12" water main valves and section of 12" pipe at Halstead Ave. and Thatcher.
  - Made new tap and replaced service line on Halstead Ave.

c. Storage Tank Rehabilitation/Repairs:

- Repairs have been completed on the 5 tanks (Purchase #1, Purchase #2, Kenilworth, Winged Foot, Park Lane #2) and tanks are back in service.
- Park Lane #1: The rehabilitation project is scheduled to begin in the Spring (mid-March).
- Woodside Tank: WJWW's engineer, GHD, is finalizing items needed to obtain WCDOH approvals for full rehab.

d. Meter Reading and Billing Status

- Meter reading for VOM (4,000 +/- accounts) has been completed.
- Billing was completed on February 12th.
- Meter reading for TOM (3,000 +/- accounts) to begin first week of March.
- Billing is expected to be completed mid-March

e. Status of Evaluation of Non-Member Municipality Customers:

- United Water: The Manager and Business Director gave a status update of researching file for information to be given to United Water. WJWW has submitted some of the requested information to UWNR and is currently gathering the remaining information, however, the effort has been very time consuming because it involves searching very old files.
- Town of North Castle/Old Orchard: The Manager reported that some of the 22+/- customers in the town of North Castle have again expressed interest in connecting to WJWW's water lines. Currently, there are 2-3 tapped to our line including BOCES. The Manager and the Board discussed the possibility of a need for an out-of-district water connection fee that will be needed to assist with the required improvements to WJWW's system to offset any impacts of connecting the additional homes.

- f. **Backflow Prevention Program:** In an effort to improve compliance with backflow requirements, flyers about backflow prevention device requirements are being mailed by WJWW approximately 400-500 to attorneys, architects, real estate brokers, plumbers, landscapers and irrigation contractors having WJWW clients or customers. In addition, notices have been sent out that seasonal water service will not be turned on by WJWW until the customer agrees to comply with these requirements.

#### **County UV Alternative Status**

WJWW and its engineers are continuing to evaluate the December 2008/June 2009 proposal plan to get 100% of WJWW water from the Delaware Aqueduct Shaft 22 and as well as other shafts along NYCDEP's Delaware Aqueduct. In addition, the Manager and engineers met with NYCDEP to discuss various options for an alternative water source to Rye Lake.

#### **Date of Next Meeting**

The next Board meeting is scheduled for Tuesday, March 11, 2014 at 4:00 pm.

#### **Executive Session**

At 5:00 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Belmont seconded the motion, all in favor: "aye".

At 5:23 p.m., Trustee Belmont made a motion to leave Executive Session and return to the regular Board meeting. VOM Trustee Santoro seconded the motion, all in favor: "aye"

With no further business to discuss, VOM Trustee Santoro made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:30 p.m.