

## **WESTCHESTER JOINT WATER WORKS**

### **Board of Trustees Meeting**

**Tuesday, January 28, 2014 at 4:00 p.m.**

The meeting was called to order at 4:05 p.m. with the following members present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

#### **Approval of Minutes**

Trustee Rosenblum made a motion to approve the minutes for the January 14, 2014 Board meeting.

Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

#### **Financial Reports and Approvals**

The Manager reviewed the current bank balances, current services being offered by Hudson Valley Bank. He then reviewed 78 claims to be approved with the Board. Trustee Belmont made a motion to approve the claims in the amount of \$357,533. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Manager discussed the electric utilities bills for all of our facilities and whether it would be feasible to look into energy saving options to lower costs and save energy.

The Manager reviewed the preliminary 2014 budget and capital projects with the Board as well as overdue customer accounts.

The Manager reviewed the bids received for water treatment chemicals, paving and fill materials bid. After review/discussion, Trustee Rosenblum made a motion to award the water treatment chemicals bid to the lowest responsible bidder. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

The Board agreed unanimously to defer the decision for awarding the paving and fill materials bid pending further review and discussion.

## **Operations Status Reports**

The Manager reported the following regarding various WJWW operations:

- a. Year-to-date water production through the end of December 2013 was down approximately 1% compared to year-to-date through the end of December 2012.
- b. Water Main repairs:
  - The Manager reviewed/discussed the recent increase water line problems and leaks due to the severe weather.
  - VOM recent work:
    - Replaced leaking hydrant valve on at First St. & Meadow St.
    - Repaired 6" water main break on Flagler Dr.
    - Replaced one frozen meter
  - TOM recent work:
    - Repaired 6" water main break, replaced two leaking water main valves and one curb stop at N. Chatsworth Av. & Glenn Rd.
    - Repaired 6" water main break on Valley Rd.
    - Replaced leaking 6" water main valve at Rocky Rd. and Lakeside Dr.
    - Replaced broken hydrant on Boston Post Rd.
    - Replaced leaking service line on W Brookside Dr.
    - Replaced two frozen meters.
  - TOH recent work:
    - Repaired 2" water main break at Canterbury Rd N. and Garden Rd.
    - Repaired 8" water main break on Duxbury Rd.
    - Repaired 6" water main break on Old Well Rd.
    - Replaced leaking fire hydrant on Holland St.
    - Repaired one hit hydrant at Star Farm Rd.
    - Replaced two frozen meters.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1:
  - Received letter from lowest bidder withdrawing their bid. WJWW's engineer, H2M has reviewed the qualifications of the 2<sup>nd</sup> lowest bidder (JPI Painting, Inc.) and has recommended awarding the bid to them. Trustee Rosenblum made a motion to award the bid to JPI Painting, Inc. in the amount of \$1,053,000. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
  - Repairs have been completed on the 5 tanks (Purchase #1, Purchase #2, Kenilworth, Winged Foot, Park Lane #2) and tanks will be back in service.
- Woodside Tank: WJWW's engineer, GHD, is finalizing items needed to obtain WCDOH approvals for full rehab.

d. Meter Reading and Billing Status

- Meter reading for VOM (4,000 +/- accounts) began first week of February.
- Billing expected to begin in mid-February.

e. Status of Evaluation of Non-Member Municipality Customers:

- The Manager and Business Director gave a status update. A meeting was held in December and WJWW has submitted some of the requested information to UWNR and is currently gathering the remaining information to be submitted.

**County UV Alternative Status**

WJWW and its engineers are currently reviewing D&B's December 2008/June 2009 proposal to get 100% of WJWW water from the Delaware Aqueduct Shaft 22 and possibly other shafts within NYCDEP's system.

The Manager reported that WJWW is finalizing comments on Westchester County's recent submittal of hydraulic analysis of taking additional water from Shaft 22.

The Manager discussed the Kenilworth Booster Pump Station rehabilitation project and informed the Board that an RFP will be sent to engineering firms to develop plans and specs. and to provide construction assistance for engineering services for this project.

WJWW and its engineers met with NYCDEP representatives on January 8<sup>th</sup> to make a formal request to get additional flows from the Delaware Aqueduct to provide 100% of WJWW's water needs thus phasing out the use of the Rye Lake source.

**Executive Session**

At 5:14 p.m., Trustee Seligson made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Rosenblum seconded the motion, all in favor: “aye”.

At 5:32 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Belmont seconded the motion, all in favor: “aye”

**Date of Next Meeting**

The next Board meeting is tentatively scheduled for Tuesday, February 11, 2014 at 4:00 pm.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: “aye”. The meeting adjourned at 5:35 p.m.