

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, March 11, 2014 at 4:00 p.m.

The meeting was called to order at 4:03 p.m. with the following present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Rosenblum made a motion to approve the minutes for the February 25, 2014 Board meeting.

Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Financial Reports and Approvals

The Manager reviewed with the Board the current bank balances and 128 claims to be approved. Trustee Rosenblum made a motion to approve the claims in the amount of \$400,397. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

The Manager reviewed the status of preliminary 2014 budget and capital projects. He then reviewed the 2013 Proposed Distributions to be made during 2014 to the three member municipalities. After review, Trustee Rosenblum made a motion to approve the 1st General Fund (50%) and Capital Fund (100%) disbursements for the three member municipalities. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

The Manager then discussed the overdue customer accounts and ongoing efforts via email, phone and /or in writing to contact these customers to encourage them to pay their bills.

Trustee Seligson joined the meeting.

The Manager discussed and recommended the one-year contract extension for fill removal as per WJWW’s option that is available in the existing contract. Trustee Rosenblum made to motion to a one year contract extension for fill removal. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”

Operations Status Reports

The Manager reported on the following regarding various WJWW operations items:

- a. The water production through the end of January 2014 was 317.288 MG compared to 293,758 MG for January 2013 (increase of 8%).
- b. Water Main Repairs and Facilities Improvements:
 - VOM:
 - Repaired leaking hydrant on Sunset Rd.
 - TOM:
 - Replaced leaking hydrant at Weaver St. and Byron Ln.
 - Replaced leaking service on Harmony Dr.
 - Installed two 8" water main valves and one 6" water main valve at intersection of Beresford Ln. and Avon Rd.
 - Installed new fire hydrant on Beresford Ln.
 - TOH:
 - Repaired 6" water main break on Glen Park Rd.
 - Repaired 6" water main break on Highland Park Pl.
 - Repaired 4" water main break on Main Pl.
 - Replaced three leaking 6" water main valves on Glen Park Rd/Scott Ln.
 - Made new tap on Fremont St.
 - Replaced leaking service line on Condit St.
 - New domestic tap and fire line valve at Westchester Country Club.
 - Repaired hydrant struck by vehicle on Mamaroneck Ave.
- c. Storage Tank Rehabilitation/Repairs:
 - The Manager discussed and recommended approval of the construction administration and observation proposal submitted by H2M for the soon to begin Park Lane #1 tank rehabilitation project. After discussion, Trustee Belmont made a motion to approve the proposal for a maximum fee not to exceed \$99,300. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"
 - Park Lane #1: The rehabilitation project is scheduled to begin in the Spring (mid-March).
 - Woodside Tank: WJWW's engineer, GHD, is finalizing items needed to obtain WCDOH approvals for full rehab.
- d. Meter Reading and Billing Status
 - Meter reading for TOM (3,000 +/- accounts) began first week of March and was completed on March 5th.
 - Billing was completed March 7th.

e. Status of Evaluation of Non-Member Municipality Customers:

- United Water: The Manager and Business Director gave a status update of researching file for information to be given to United Water. WJWW has submitted some of the requested information to UWNR and is currently gathering the remaining information, however, the effort has been very time consuming because it involves searching very old files which are difficult to locate and in some cases may no longer exist. Currently waiting for a response from United Water.
- Town of North Castle/Old Orchard: The Manager reported that some of the 22+/- customers in the town of North Castle have again expressed interest in connecting to WJWW's water lines. Currently, there are 2-3 tapped to our line including BOCES. The Manager and the Board discussed the possibility of a need for an out-of-district water connection fee that will be needed to assist with the required improvements to WJWW's system to offset any impacts of connecting the additional homes.

f. Backflow Prevention Program: In an effort to improve compliance with backflow requirements, flyers about backflow prevention device requirements are being mailed by WJWW approximately 450 to 500 to attorneys, architects, real estate brokers, plumbers, landscapers and irrigation contractors having WJWW clients or customers. In addition, notices have been sent out that seasonal water service will not be turned on by WJWW until the customer agrees to comply with these requirements.

g. SCADA Phase III: Bids were received for PRV Panel Installation & Electrical Wiring. The Manager reviewed Woodard & Curran's recommendation for approval and award with the Board. After review, Trustee Rosenblum made a motion to award the bid to Talt, Inc. for a not to exceed amount of \$58,700. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

County UV Alternative Status

WJWW and its engineers are continuing to evaluate various UV options in addition to the December 2008/June 2009 proposal plan to get 100% of WJWW water from the Delaware Aqueduct Shaft 22 and as well as other shafts along NYCDEP's Delaware Aqueduct. In addition, the Manager and WJWW's consultant engineers met with NYCDEP to discuss various options for an alternative water source to Rye Lake. WJWW has notified NYCDEP of its interest in evaluating the use of Shaft 20 of the Delaware Aqueduct as an alternate source to Rye Lake. NYCDEP is in the process of preparing a response to WJWW regarding the use of Shaft 20.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, March 25, 2014 at 4:00 pm.

Executive Session

At 4:50 p.m., Trustee Rosenblum made a motion to go into Executive Session to discuss personnel history of a particular person. Trustee Seligson seconded the motion, all in favor: "aye".

At 5:00 p.m., Trustee Rosenblum made a motion to leave Executive Session and return to the regular Board meeting. Trustee Belmont seconded the motion, all in favor: "aye"

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:00 p.m.