

WESTCHESTER JOINT WATER WORKS

Board of Trustees Meeting

Tuesday, May 13, 2014 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager (joined the meeting by phone at 4:55 p.m.)
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the April 22, 2014 Board meeting. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Business Director reviewed with the Board the current bank balances and claims to be approved. Trustee Seligson made a motion to approve the 249 claims in the amount of \$921,243. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Business Director also reviewed the status of the preliminary 2014 budget and the capital projects that are anticipated over the next 12 months.

The Business Director discussed the current listing of customer accounts that are over 60 days past due.

Operations Status Reports

The Business Director reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of April 2014 was 1.291 billion gallons compared to 1.215 billion gallons through the end of April 2013 was an increase of 6%. About 1% of the increase was likely due to water that needed to be drained from the Park Lane #1 water storage tank rehab and a water main break at Corporate Park Drive in the Town of Harrison.

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Plugged 4 old water main connections on Waverly Ave.
- TOM:
 - Replaced 8 lead service line connections on Forest Ave.
 - Replaced leaking 6" and 8" water main valves in Forest Ave. area.
 - Replaced leaking service line connection on Landsdowne Dr.
- TOH:
 - Replaced 8" water main valve on Park Drive South.
 - Repair of pressure regulator at Macy Rd deferred pending replacement of multiple valves that failed during pre-work water main shutdown.
 - Repaired leaking 8" water main on Glen Dr.
 - Repaired large break on 12" water main in the vicinity of a major gas pipeline near Corporate Park Dr. Pipe was found to be severely corroded and replacement of this leaking segment and additional compromised sections of pipe will be done by contractor to avoid another significant break and loss of water in that area.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: rehab of tank expected to be completed and back in service by the end of May.
- Park Lane Tank site and drainage improvements are moving forward.

d. Meter Reading and Billing Status:

- Meter reading for VOM (4,000 +/- accounts) has begun – there was a software/hardware issue which delayed the meter reading process.
- Billing is expected to begin mid-May.

e. Backflow Prevention Program:

- Customers have been responding to our mailing regarding WJWW Rules and Regulations and Westchester County Department Regulations on having backflow prevention devices for irrigation systems and pools.
- There has been agreement on a plan to resolve backflow and service line issues at 17 N. Chatsworth Avenue. The Business Director also reported that WJWW will need to make a significant repair due to a non-functional valve on Chatsworth Avenue that is buried approximately 15+ feet down.

f. Hydrant Flushing

- Spring 2014 hydrant flushing has been completed successfully with a relatively small number of discolored water complaints.

g. Installation of security cameras/alarms by Tyco.

- Installation of security cameras/upgrade work is moving forward pending the installation of additional internet and phone connectivity. The Business Director also informed the Board that there has been a field change that was required due to the harsh conditions in the plants, garage, etc. The additional costs for this work is approximately \$14,000 for Tyco's labor and equipment plus \$2,000-\$3,000 in additional material that will be provided by WJWW.

The Manager joined the meeting at 4:55 p.m. via telephone conference:

- h. The Manager discussed the NYCDEP Demand Management Program agreement and potential water conservation options. The Business Director also discussed the financial incentives that are tentatively proposed by NYCDEP. Agreement terms will be discussed further at the next Board meeting.
- i. NYCDEP Water Rate Increase Hearings Scheduled: The Business Director informed the Board that the NYC Water Board hearings regarding the proposed upstate water rate increase of 5.13% is scheduled for June 2nd.

County UV Alternative Status

- a. The Manager reviewed discussions with WJWW's engineers, NYCDEP and the NYSDOH concerning alternate sources to Rye Lake. NYCDEP and NYSDOH have responded positively to the possible use of NYCDEP's Shaft 20 of the Delaware Aqueduct as a replacement for the use of the Rye Lake source. The Manager reported that he met recently with NYSDOH to further discuss the Shaft 20 alternate source plan and potential modifications of the court order relating to non-filtration at Rye Lake.
- b. The Manager reviewed HDR's proposed work plan for developing a conceptual design, with the assistance of the other WJWW's engineers as sub-consultants, for the alternate source at Rye Lake with connections to the NYC Delaware and Catskill Aqueducts. After discussion, Trustee Rosenblum made a motion to approve HDR's proposal in the amount of \$590,000. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	"aye"
Trustee Rosenblum	"aye"
Trustee Seligson	"aye"

Trustee Rosenblum left the meeting at 5:20 p.m.

Date of Next Meeting

The next Board meeting to be determined.

With no further business to discuss, Trustee Seligson made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:30 p.m.