

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Tuesday, April 9, 2013 at 4:00 p.m.

The meeting was called to order at 4:10 p.m. with the following members present:

- Trustees Ronald Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- Anthony Conetta, Manager
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the March 26, 2013 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Manager reviewed the current bank balances with the Board and he then reviewed the 113 claims to be approved with the Board. Trustee Rosenblum made a motion to approve the claims in the amount of \$2,515,114. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager informed the Board that the 2013 audit has been completed. He also reported on the preliminary 2013 budget and stated that WJWW is awaiting the proposed July 2013 NYCDEP water rate increase in order to finalize the 2013 budget.

The Manager reported that as per the 2012 disbursement schedule, the first General Fund distribution payments were made to the Village of Mamaroneck, Town of Mamaroneck and Town/Village of Harrison. Trustee Rosenblum made a motion to approve the Capital Fund disbursement payments to the Village of Mamaroneck, Town of Mamaroneck and Town/Village of Harrison. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the current listing of customer accounts 60+ days overdue. The Manager also reviewed the current Village of Mamaroneck tax levy list and a comparison tax levy list from 2012. After review, Trustee Belmont made a motion to approve the Village of Mamaroneck Tax Levy list. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Manager reviewed the bid results for 2013 Grounds Maintenance. Trustee Seligson made a motion to award the bid to Perfection Plus General Maintenance. Trustee Belmont seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Operations Status Reports

The Manager presented the following highlights regarding WJWW operations:

- a. Water production for the 2012 year is estimated to be approximately 4.7 billion gallons which reflects an increase of 4% compared to 2011.
- b. Water Main repairs: VOM, Waverly Ave. repair – final repairs have been delayed by Con Ed. As a result, WJWW has been delayed from completing its repair of the water main.
- c. Seasonal Hydrant Flushing: The second half of the Spring flushing is scheduled for April 11th – April 19th – it will be performed round-the-clock during the week. Seasonal turn-ons for irrigations systems will also begin mid-April. WJWW is sending out letters to customers with no backflow prevention devices on file notifying them that a backflow prevention device must be installed, registered with and inspected by WJWW and be tested annually by certified testers with the test results filed with WJWW.
- d. Rye Lake Pump Station Intake Repairs: Repair work has been completed and a summary of the work and related matters will be provided.
- e. Replacement/improvement of the Rye Lake Chlorinator Units: The chlorine analyzer has been repaired - plans and specs for replacing the chlorinator units are being prepared by Hazen & Sawyer.
- f. Storage Tank Rehabilitation/Repair Engineering Work: WJWW is awaiting WCDOH approval for plans & specs for the Park Lane #1 tank. WCDOH informed WJWW during the 2013 Sanitary Survey that WCDOH does not need to approve the repair work for the 5 water storage tanks.

- g. Financial Analysis Evaluation: John Mastracchio from Red Oak Consulting made a presentation based on revisions/updates requested by WJWW. Following the presentation, a detailed discussion of the evaluation took place and, as necessary revisions, will be made to reflect the discussions.
- h. Meter Reading and Billing Status: The Manager reported meter reading in TOH began April 1st and bills are expected to go out by April 25th.
- i. WCDOH 2013 Sanitary Survey: 2013 Sanitary Survey was performed March 26th and March 27th. The Manager reported that WJWW received positive feedback from WCDOH.
- j. 2012 Annual Water Quality Report: WJWW has begun preparation of the 2012 Annual Water Quality Report. The report must be completed and mailed to all customers by the May 31st deadline. USEPA is allowing the Annual Water Quality Reports to be distributed electronically. WJWW is looking into creating an Annual Newsletter which will include the Annual Water Quality Report. The newsletter will inform WJWW's customers about important safety information and water conservation methods.

County UV Alternative Status

The Manager reported that the County has begun the design of the meter chamber and has issued an RFP for engineering services for the design of the pump station and transmission main. He also reported that the Board of Legislators will need to approve a bond act for the pump station design. As per the County's request, WJWW is providing the Rye Lake average and peak flow information. The County has informed WJWW that they will notify us when they are close to choosing a consultant for the project.

Miscellaneous

The Manager reported that he was granting the Union's request to trade Election Day, Tuesday, November 11, 2013; for Friday, July 5, 2013

Date of Next Meeting

The next regular Board meeting is scheduled for Tuesday, April 23, 2013 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Seligson seconded the motion, all in favor: "aye". The meeting adjourned at 5:35 p.m.