

WESTCHESTER JOINT WATER WORKS
Board of Trustees Meeting
Thursday, May 29, 2014 at 5:00 p.m.

The meeting was called to order at 5:10 p.m. with the following present:

- Trustees Ron Belmont, Norman Rosenblum and Nancy Seligson
- Paul Noto, Esq.
- David Birdsall, Business Director

Approval of Minutes

Trustee Seligson made a motion to approve the minutes for the May 13, 2014 Board meeting. Trustee Rosenblum seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

Financial Reports and Approvals

The Business Director reviewed with the Board the current bank balances and claims to be approved. Business Director to follow-up on selected items and provide additional details. Trustee Rosenblum made a motion to approve the 134 claims in the amount of \$1,235,236. Trustee Seligson seconded the motion, all in favor:

Trustee Belmont	“aye”
Trustee Rosenblum	“aye”
Trustee Seligson	“aye”

The Business Director also reviewed the status of the preliminary 2014 budget and capital projects.

The Business Director discussed the current listing of customer accounts that are over 60 days past due.

Operations Status Reports

The Business Director reported on the following regarding various WJWW operations items:

- a. The year-to-date water production through the end of April 2014 was 1.291 billion gallons compared to 1.215 billion gallons through the end of April 2013 (increase of 6%).

b. Water Main Repairs and Facilities Improvements:

- VOM
 - Replaced leaking service connection on Boston Post Road.
- TOM
 - Replaced leaking service connection on Blossom Terrace.
 - Replaced non-functional fire hydrant on Blossom Terrace.
 - Replaced leaking service connection on Maple Hill Drive.
 - Replaced leaking service connection on Rockingstone Avenue.
 - Replaced leaking service connection on Briarcliff Road.
 - Replaced leaking service connection on Briar Close.
- TOH
 - Replaced curb boxes on Harrison Avenue.
 - Repaired 12" water main leak near Westchester Country Club.
 - Replaced air valve on Barnes Lane.
 - Repaired 12" water main break on Corporate Park Drive.

c. Storage Tank Rehabilitation/Repairs:

- Park Lane #1: received verbal approval from WCDOH to put tank back in service.
- Park Lane Tank site and drainage improvements are currently moving forward.
- Woodside Tank: awaiting final approval from WCDOH for the full rehab.

d. Meter Reading and Billing Status:

- Meter reading for TOM (4,000 +/- accounts) will begin first week of June.
- Billing is expected to begin mid-June.
- The status of the billing system upgrade and the potential of additional service categories were discussed.

e. Backflow Prevention Program:

- Customers have been responding to our mailing regarding WJWW Rules and Regulations and Westchester County Department Regulations on having backflow prevention devices for irrigation systems and pools.
- Seasonal water accounts – there are approximately 95 accounts that currently are non-compliant and are in the process of addressing compliance.

f. Security Cameras/Alarms Status

- Currently in the process of turning over the burglar/fire alarm monitoring system from Knight Security to Tyco. Some field changes requiring additional equipment and installation have been necessary.
- Surveillance system upgrade progressing.
- Access system upgrade started.

g. The NYCDEP Demand Management Program Agreement: the Board members agreed to review and discuss further at the next Board meeting.

h. NYCDEP Water Rate Increase Hearing is scheduled for June 2, 2014. Preliminary proposed increase in NYCDEP basic water rate is 5.1%.

i. Leak Repair by Major Gas Line at Corporate Park Drive:

- A proposal for engineering services was submitted by Hazen & Sawyer. After discussion, Trustee Rosenblum made a motion to approve the proposal from Hazen & Sawyer in the amount of \$27,230. Trustee Seligson seconded the motion, all in favor:
Trustee Belmont "aye"
Trustee Rosenblum "aye"
Trustee Seligson "aye"

County UV Alternative Status

- The Business Director reported on discussions with WJWW's engineers, NYCDEP and the NYSDOH concerning alternate sources to Rye Lake. NYCDEP and NYSDOH have responded positively to the possible use of NYCDEP's Shaft 20 of the Delaware Aqueduct as a replacement for the use of the Rye Lake source
- The Business Director also reported that the Manager met with Dr. Sokol, NYSDOH, on April 29th to give an update of WJWW's long-term plan for using UV treated water from the Delaware Aqueduct Shafts 20 and 22 with a back-up connection to the Catskill Aqueduct which will eliminate the use of the Rye Lake source.
- There is a meeting scheduled with WJWW's engineers on June 2nd to discuss the conceptual design for connecting to the NYC Delaware and Catskill Aqueducts.

Date of Next Meeting

The next Board meeting is scheduled for Tuesday, June 10, 2014 at 4:00 p.m.

With no further business to discuss, Trustee Rosenblum made a motion to adjourn the meeting. Trustee Belmont seconded the motion, all in favor: "aye". The meeting adjourned at 5:55 p.m.